

LAKESIDE PARK-CRESTVIEW HILLS POLICE AUTHORITY BOARD

Regular Meeting – November 16, 2020

CALL TO ORDER: The regular meeting of the Lakeside Park-Crestview Hills Police Authority Board was called to order at 5:30P.M. by Chairman Bill Dorsey. *Due to the COVID-19 Pandemic, the meeting was held on the video teleconferencing platform WebEx.*

ATTENDANCE: Those in attendance were Bill Dorsey, Paul Markgraf, Brian Waite & David Kramer. Joe Roesel was absent. Also in attendance were Chief Schutte, Lt. Colonel Degenhardt, Sgt. Paolucci and Melissa Sies.

MINUTES: Mr. Kramer made a motion to accept the October minutes. Mr. Markgraf seconded. All agreed.

SPECIAL BUSINESS: Mr. Sparrow from Rankin, Rankin & Company was present to present an overview of the 19-20 Audit. After his presentation, Mr. Kramer made a motion to accept the Audit as presented. Mr. Waite seconded. All agreed.

FINANCIAL: The October financial statements were reviewed. After a review of the bills, Mr. Markgraf made a motion to pay the bills. Mr. Kramer seconded. All agreed.

CHIEF'S REPORT:

- 1.) Chief Schutte reported that the two new cruisers are in and are being outfitted for service.
- 2.) All officers have completed all of their required training for 2020.
- 3.) The department is seeking restitution for all overtime incurred as a result of the response to the riot incident at The Town Center in June.
- 4.) Ptl. Chapman presented a program on Crime Prevention to The Young Marines on October 24.
- 5.) Ptl. Chapman instructed a RAD class on November 14.
- 6.) Chief Schutte is serving on the North & South Working Group for the KY1303 (Turkeyfoot Road) improvement project.
- 7.) The department is responding to an increase in the number of collisions on I-275, since the Brent Spence Bridge is closed.
- 8.) The department continues to assist multiple school districts throughout Northern Kentucky w/Active Threat Response planning and training.

COUNCIL REPORTS:

Crestview Hills – Mr. Kramer reported the that the city had a 2nd reading on an ordinance amending the solid waste fee; the city passed a resolution for the Cincinnati Bell Telephone franchise; new council member Tim McKinley was appointed to fill the vacancy created by Frank Sommerkamp's resignation.

Lakeside Park – Mr. Markgraf reported that the city passed a resolution for the Cincinnati Bell Telephone franchise; that had much discussion over a zoning issue concerning a fence; Jim Sparrow presented the city's audit report.

OLD BUSINESS:

Radio

Chief Schutte reported on the Radio Project bi-directional antennae. The vendor's proposal was approximately \$25,000 to install the antennae. Currently, there is a mobile radio and two external speakers installed in the office; but the amplifier would be best.

Chief Schutte suggested that the chair & vice-chair contact their mayors and ask them to contact the county to see if the county is willing to pay all or some of the expense. Mr. Dorsey said he would speak to Mayor Meier & Mr. Markgraf said he would contact Mayor Jansing.

Mr. Waite agreed with the approach of the elected officials contacting the county, but said if the county was unwilling to purchase or contribute towards the amplifier, that both cities would find the funding to purchase it.

Evaluation

Mr. Dorsey reported that since November's meeting is virtual, the Executive Session for Chief Schutte's performance evaluation was postponed. He recommended that the board members return their completed evaluations to him and he would compile and deliver the evaluation to Chief Schutte.

Mr. Markgraf made a motion to submit the completed evaluations to Chairman Dorsey; Mr. Dorsey will compile them into one evaluation, with a motion for Chief Schutte's raise to be retroactive to November 1. Mr. Waite seconded. All agreed.

NEW BUSINESS:

End of Year Salary Adjustment

The End of Year Salary Adjustment was discussed. Mr. Kramer made a motion to approve the adjustment for all employees. Mr. Markgraf seconded. All agreed.

Surplus Expense

Chief Schutte made a proposal to spend some of the surplus money on the following purchases:

- 1) Tactical Equipment (riot gear, tasers, body cameras)
- 2) Physical Training Equipment (gym equipment)
- 3) Building Improvements (carpet, painting, lighting in the 14-year-old space)

Chief Schutte will forward a detailed proposal will be sent to the prior to the December meeting so that this could be discussed at the meeting.

Appreciation

Mr. Waite made a motion to approve the purchase of pies for the entire department, from the board, to show the board's appreciation to the department personnel. Mr. Markgraf seconded. All agreed.

ADJOURNMENT: Mr. Markgraf made a motion to adjourn at 6:10P.M. Mr. Kramer seconded. All agreed.

Respectfully submitted,

Melissa Sies
Police Clerk