

## LAKESIDE PARK-CRESTVIEW HILLS POLICE AUTHORITY BOARD

Regular Meeting – December 21, 2020

**CALL TO ORDER:** The regular meeting of the Lakeside Park-Crestview Hills Police Authority Board was called to order at 1730 hrs. by Chairman William Dorsey. *Due to the COVID-19 Pandemic, the meeting was held on the video teleconference platform WebEx.*

**ATTENDANCE:** Those in attendance were William Dorsey, Paul Markgraf, David Kramer and Brian Waite. Also in attendance were Col. Schutte and Lt. Col. Degenhardt.

**MINUTES:** Mr. Markgraf made a motion to accept the November minutes. Mr. Waite seconded. Motion passed unanimously.

**FINANCIAL:** The November financial statement was reviewed along with the November reconciliations. After a review of the bills, Mr. Waite made a motion to pay the bills. Mr. Kramer seconded. Motion passed unanimously.

### CHIEF'S REPORT:

- 1.) The Department received a refund of \$2,150.83 from the Kentucky League of Cities as result of the department's recent Workers Comp Audit.
- 2.) Col. Schutte has been appointed to serve on the St. Elizabeth/Gateway EMS Advisory Committee.
- 3.) Recruits Metzger and Holman have begun their basic training at the Department of Criminal Justice Training.

### COUNCIL REPORTS:

Crestview Hills – The regular meeting was December 10<sup>th</sup> – The mayor issued an executive order authorizing the refund of the alcohol beverage control license fee for such license holders in the city, the city adopted a resolution appointing Rick Robinson to the telecommunications board, the city approved the appointment of Alex Mattingly as the city administrator, the city amended the budget to add funds for the reconstruction of Lookout Farm Drive and Claiborne Court.

Lakeside Park – The regular meeting was December 14<sup>th</sup> – The city passed a municipal order for end of year salary adjustments, the city building parking lot is being fixed, all public works road projects are completed for 2020, the city presented a drive by *Light Up Lakeside* event, the city authorized Christmas gifts for all department personnel, Matt Stegman will be the third Lakeside Park member on the PA for 2021.

**OLD BUSINESS:**

Personnel Evaluation: The Board discussed the Annual Performance Appraisal for Col. Schutte. Mr. Markgraf made a motion to approve the compilations of the Board's evaluation input for Col. Schutte, along with a merit raise, retroactive to November 1, 2020. Mr. Waite seconded. Motion passed unanimously.

Surplus Expense: Col. Schutte discussed the Partial Surplus Expense Plan designed to apply \$82,000 of the department's surplus funds to the current budget for Tactical/Operational Equipment, Physical Training/Defensive Tactics Program, and Building Maintenance Issues. After discussion, Mr. Waite made a motion to amend the current budget with surplus funds (not to exceed \$82,000) to implement this plan. Mr. Markgraf seconded. Motion passed unanimously.

**NEW BUSINESS:**

Resolution 2020-03: Col. Schutte introduced Resolution 2020-03 to surplus Unit 36 (2014 Ford Explorer). Mr. Kramer made a motion to approve Resolution 2020-03. Mr. Markgraf seconded. Motion passed unanimously.

**ADJOURNMENT:** Mr. Kramer made a motion to adjourn at 1744 hrs. Mr. Waite seconded. Motion passed unanimously.

Respectfully submitted,



Col. Christopher J. Schutte MPA  
Chief of Police