

**City of Crestview Hills  
Economic Development Committee Meeting  
Monday, January 5<sup>th</sup>, 2016  
6:30 PM**

The Economic Development Committee meeting was called to order by Chairman Dave Kramer at 6:30 pm.

Those attending included Vice-Mayor Frank Sommerkamp, Councilmember Joe Roesel, Drew Litmer, Dave Wurtenberger, Brian Summe, and Mike Beiting. Joe Price was absent. A quorum was present. City Administrator Tim Williams and City Attorney Mary Ann Stewart also attended the meeting.

Approval of the minutes from the September 23<sup>rd</sup>, 2015 meeting were approved on motion by Frank Sommerkamp, and seconded by Mike Beiting.

Discussion of Rental Registration Ordinance

Mr. Kramer requested Mr. Williams provide a brief recap of the Committee's discussion in September regarding a potential rental registration Ordinance for the City. He explained the main reason for the registration is so the City can get a better handle on how many single-family rental units are currently in the City, especially as it appears more are now being rented in the College Park subdivision. This is not an attempt to generate revenue.

City Attorney Mary Ann Stewart then went over the proposed ordinance, explaining the various registration requirements and proposed annual fee of \$15.

Mr. Kramer raised a question on the penalty section of the proposed ordinance. Mary Ann to change the wording so that civil penalties are provided in the language.

The Committee discussed the mechanics of billing and collection of the rental registration. Mr. Williams explained that the owners of the property would be responsible for completing the registration forms each year and submitting the paperwork and registration fee to the City. The City will make a broad attempt to contact all of our residential property owners with the property tax statements this year, and place the information on the website and Eagles View newsletter. Mr. Roesel was concerned whether the City had the capacity to keep up with the registration and billing program. Mr. Williams stated this should not be a problem.

The Committee discussed the issue at length. Mr. Summe asked which cities in NKY are currently requiring such an ordinance, and if any of the more affluent suburban communities had this registration. Mr. Kramer explained that he thought it was important for the City to track rental properties, particularly in light of the fact we suspect more houses in College Park are rentals now than have been in the past. Mr. Sommerkamp also

stated that he thought this was an appropriate step to take for the City so we have a better handle on the rental properties and have a ready contact list in case of code violations at the property.

The final discussion centered on what properties would be included in the required registration. There was agreement that only multi-family would be excluded from registration. (Multi-family as defined in the City's zoning code)

Mr. Wurtenberger made the motion to recommend the City Council approve a rental registration ordinance for single family residences. The motion was seconded by Brian Summe. All in favor of the motion. Recommendation will be brought to the City Council for approval at the regular March meeting.

#### Other Business

Mr. Williams updated the Committee on the progress on the Crown Point development and recent changes at the Town Center. He also advised the Committee on other recent discussions on possible new development opportunities in the City.

With no further business before the Committee, Mr. Sommerkamp made the motion to adjourn, seconded by Mr. Litmer. All in favor of the motion.

Meeting adjourned at 7:26 pm.