

**CITY OF CRESTVIEW HILLS, KENTUCKY
CITY COUNCIL MEETING AGENDA
THURSDAY MARCH 10th, 2016
7:30 PM**

- I. CALL TO ORDER** – Mayor Paul W. Meier called the meeting to order with the Pledge of Allegiance and silent prayer.
- II. ROLL CALL** – Roll was called and a quorum was established.
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| (1) Ms. Gronotte – present | (4) Mr. Sommerkamp – present |
| (2) Mr. Kramer – present | (5) Mr. Roesel – present |
| (3) Mr. Dorsey – present | (6) Mr. Adair – absent |
- III. APPROVAL OF AGENDA** – Mayor Meier moved item number five to the top of the agenda. Mr. Dorsey made a motion as amended; Mr. Sommerkamp seconded the motion. Motion was carried with all ayes, no opposing votes.
- IV. APPROVAL OF THE MINUTES** – Council is asked to approve the minutes of the Council meeting of Thursday, February 11th, 2016, observing additions or corrections. Mr. Dorsey made a motion to approve; Ms. Gronotte seconded the motion. Motion was carried with all ayes, no opposing votes.
- V. CITIZENS & GUESTS** – A young Cub Scout from Troop 236 was in attendance working on his Citizenship and Community Award.
- VI. MAYOR’S REPORT** – Mayor Meier reported the Thomas More Women’s Basketball Team will be defending their National Championship by playing in the Division III Sectional Tournament at Thomas More on Friday, March 11th at 7:00 PM.

The Kenton County Mayors Group will be meeting Saturday, March 19th at 9:00 AM at the South Hills Civic Club on Bluegrass Ave.

The Kenton County Governance Committee will meet here on Monday, March 21st at 6:00 PM.

Also, the City was recently notified that the audit for the year ended June 30th, 2015 received the Certificate of Achievement in Excellence for Financial Reporting for the fourteenth consecutive year in a row. Mayor Meier congratulated City Administrator, Tim Williams and Finance Officer/Treasurer, Kara Kramer.

- VII. CITY ADMINISTRATOR’S REPORT**– Mr. Williams referred Council to his report in the monthly packet but wanted to point out that PDS recently hosted a meeting with representatives of Cincinnati Bell to explain the new trend of siting smaller, ‘mini’ cell towers through a new distributed cellular system. The new system will rely on small poles to better distribute the load for mobile phones and increase bandwidth. Cincinnati Bell is proposing to install these poles throughout the Cincinnati region. PDS is currently developing standards for the placement of the new towers. The City is also looking closely at our right for controlling the placement of the towers and whether a franchise must be approved before the facilities are placed within the rights of way.

Unless preempted by Federal Law, we believe that the taxpayer should probably receive some credit for the location of these mini towers within the public right of way.

VIII. OLD BUSINESS

IX. NEW BUSINESS

1. Council approval of the Mayor's appointment of Ms. Jaime Mahoney as City Clerk/Administrative Assistant. Mayor Meier explained Ms. Mahoney has been a temporary employee with Office Team since early January and has done a great job for the City. Her resume has been provided to Council. The Personnel Committee has reviewed her resume and has made the recommendation to appoint her as City Clerk. Mr. Sommerkamp made a motion to approve Ms. Mahoney's appointment as City Clerk/Administrative Assistant. Mr. Kramer seconded the motion. Motion carried with all ayes, no opposing votes.
2. **Ordinance 2016-03-01** – First reading of an Ordinance of the City of Crestview Hills Council adding Chapter 117 to the City Code of Ordinances to provide for the registration of single-family rental property located within the City's corporate limits. Mayor Meier explained this Ordinance is one the Economic Development committee has discussed for some time. If a property is rented, the owner is required to register with the City. The cost is \$15 per year. Pat Manley, a resident of Valley View Condos, asked for clarification as to whether Valley View Condos would need to register with the City. Mr. Kramer explained that since Valley View had more than three family dwelling units they would be exempt from this ordinance.
3. **Resolution 2016-03-01** – A Resolution of the City of Crestview Hills Council authorizing the Mayor to enter into an agreement with Adleta Construction for the removal and repair of various street sections on Woodspoint Drive, Claiborne Court, and Lookout Farm Drive. Mayor Meier explained the City put this out to bid last year, but all contractors were busy and the City did not receive any bids. The City has rebid this project and received three bids. Staff recommended the low bidder, Adleta, for the project. Staff has reviewed the references for Adleta and all were favorable. Mr. Sommerkamp made a motion to approve. Mr. Kramer seconded the motion. Motion carried with all ayes, no opposing votes.
4. **Resolution 2016-03-02** – A Resolution of the City of Crestview Hills Council authorizing the Mayor to enter into an agreement with Paul Michels Construction for the sealing of various longitudinal cracks on multiple City streets. Mayor Meier explained last year the City awarded the contract, however the contractor could not get to the work. The City pulled the contract. This project was rebid this year. The City received two bids. Staff is recommending Paul Michels Construction. Mr. Sommerkamp made a motion to approve. Mr. Dorsey seconded the motion. Motion carried with all ayes, no opposing votes.
5. **Resolution 2016-03-03** – A Resolution of the City of Crestview Hills Council authorizing the Mayor to enter into an agreement with L&S Construction for the relocation of a portion of the sidewalk on Shinkle Road between Warhorse Place and Springside Drive to improve pedestrian safety. Mayor Meier explained the City bid this project last fall. Those two bids were significantly higher than the original engineering estimate and the Council chose to reject the bids. L & S was the low bid this time. Mr. Kramer made a motion to approve. Mr. Roesel seconded the motion. Motion carried with all ayes, no opposing votes.

X. COMMITTEE REPORTS

- A. Public Works – Mr. Sommerkamp noted the lane widening/extension project for Thomas More Parkway has been reviewed locally and is now at KYTC in Frankfort for final review.

The City has been approved for an April 29th bid letting date. The anticipated start date will be May 23rd.

Also, Mr. Sommerkamp reported the issues with the street construction on portions of Crown Point Drive are being resolved with PDS and the contractor. A bond was posted by the contractor to cover portions of the street that failed geotechnical tests/standards in the new subdivision regulations. The compromise reached with the City, PDS, and the developer was to allow post-testing of certain areas to assure the base meets the minimum standards. The front section of the street (first 300') must be replaced since no tests were taken in this area. If any of the tested areas fail to meet the minimum standards of the subdivisions regulations, those areas will have to be removed and replaced.

Mr. Sommerkamp explained that other than the contracts that were awarded tonight, there are several other public works projects in the near future. The City plans to advertise for street reconstruction work on Fraternity, Sorority, and Varsity Courts during March and April. The Public Works Committee should have recommendations for a contract for Varsity and Sorority for the April Council meeting.

Mr. Sommerkamp noted that staff was notified recently that the Sanitation District plans to replace two storm sewer lines on University Circle this spring. This will require digging out and replacing several concrete panels on our newly reconstructed street. Needless to say, we were quite disappointed with this news. The City has been diligent to place our street reconstruction projects on the PDS maintained street maintenance website as well as responding to individual letters from SD#1 and NKYWD on our upcoming street work. Obviously, disturbing a brand new street is not ideal, even if the SD1 will be replacing full panels.

Finally, Mr. Sommerkamp reported during the absence of the Public Works Specialist, the City is working with the Lakeside Park maintenance man and the Edgewood Public Works Department to maintain bus stop trashcans, litter patrol, and minor street repairs.

B. Finance – Mr. Roesel reported he has reviewed the February bank reconciliation and everything was in order. Also, property taxes are up \$41,000 over last year and payroll taxes are up \$104,000 over last year.

C. Police Authority – Mr. Dorsey reported that the Citizens Academy just recently started at the beginning of March.

D. Safety Committee – No Report.

E. Fire/EMS – Chief Auffart reported on April 4th. Ft. Mitchell Fire Department will have SAVE training, for mass shooting in conjunction with Ft. Mitchell Police at Beechwood School, this is an open class.

Assistant Chief Dickman reported that Edgewood's website, www.edgewoodky.gov has a link to an open gov website that has more information regarding Fire/EMS data, run response times, etc. Chief also reported about the Edgewood Fish Fry every Friday night during lent at the Edgewood Senior Center. Also, Edgewood Fire Department is always actively recruiting volunteers for the Fire Department. If anyone is interested, please stop by Edgewood Fire Department to apply.

F. Development & Zoning – Mr. Kramer reported Carter's Children's store and an Oshkosh 'ByGosh Children's store will be coming to the Crestview Hills Town Center. They will be in the former Banana Republic location. Mr. Williams noted Max & Erma's was recently sold to a

restaurant group from Montana (Glacier Restaurant Group.) This holding company purchases underperforming brands and revitalizes them.

G. CHEER & Recycling – No report.

H. Recreation – Ms. Kramer reported the Easter Bunny will be at the City Office on Saturday, March 19th from 11:30am to 1:00pm. Guests are encouraged to bring their camera to get pictures and also a small craft activity will be provided.

I. Personnel & Public Relations – No report.

J. Telecommunications – No report.

K. Communications – Mayor Meier reported the spring newsletter will be out the first week of April.

XI. ADJOURNMENT

Mr. Kramer made a motion to adjourn; Mr. Sommerkamp seconded the motion. Motion was passed with all ayes, no opposing votes. Meeting adjourned at 8:02 pm.