

CITY OF CRESTVIEW HILLS, KENTUCKY
COUNCIL MEETING MINUTES
THURSDAY July 14th, 2016
7:30 PM

I. CALL TO ORDER – Mayor Paul W. Meier called the meeting to order with the Pledge of Allegiance and silent prayer.

II. ROLL CALL – The roll was called and a quorum was established.

(1) Mrs. Gronotte – present	(4) Mr. Sommerkamp - present
(2) Mr. Kramer – absent	(5) Mr. Roesel - present
(3) Mr. Dorsey – absent	(6) Mr. Adair - present

III. APPROVAL OF AGENDA – Mayor Meier noted the date for the special called meeting under Approval of the Minutes was incorrect and should read as June 7th, 2016. Mr. Sommerkamp made a motion to approve the agenda; Mr. Adair seconded the motion. Motion carried with all ayes, no opposing votes.

IV. APPROVAL OF THE MINUTES – Council was asked to approve the minutes of the Council special called meeting of Tuesday, June 7th, 2016, observing additions or corrections. Mr. Roesel made a motion to approve; Mr. Sommerkamp seconded the motion. Motion carried with all ayes, no opposing votes.

V. CITIZENS & GUESTS

1. Honorable Kris Knochelmann, Judge Executive of Kenton County, and his colleagues discussed the Radio System Project Update for Kenton County. Mr. Joe Schriver, Kenton County Administrator, began by stating in early 2015 the Fiscal Court received Trott’s (the County’s consultant) Public Safety Radio Analysis and Recommendations Report that identified 9 infrastructure components and 7 of those were either currently at the end of their useful life or would be unsupported by the end of 2018. The cost to upgrade to an 800Mhz P25 system was \$5.635 million versus \$4.99 million to update the current Analog system used by Kenton County Dispatch. Mr. Schriver noted the Federal Government could impose additional Narrow-width banding in the near future, which could cause the switch to digital nonetheless. Furthermore, Boone County is considering migration to a digital platform for dispatch, which would allow seamless communication with one another. Surrounding 911 Centers in Ohio and Indiana are currently on the digital 800Mhz systems. The placement of the digital system in Kenton County would be projected to take 18 months with a live turn-on date in mid 2018.

Mr. Roesel inquired about the difference between a mobile radio unit and a digital radio unit. Mr. Schriver explained mobile radio units are located in mobile vehicles and emergency responders carry portable radio units, which allow for expanded coverage. Judge Knochelmann expounded that Kenton County Fiscal Court will pay for the digital radio system and associated infrastructure, and Cities or local agencies will purchase the mobile and portable units for the new system. Sanitation District #1, NKY Water District, and school systems could potentially subscribe to the digital system helping to alleviate future costs and allow for an increased level of safety for Kenton County. Moreover, it permits easier, quicker communication between local fire and police departments.

Mr. Adair asked how the new digital system would benefit our area directly. Mr. Hulvin, Interim Director of Dispatch, stated the system would allow for a significant increase in talk-groups (channels), up to four banks of 16 talk-groups, whereas the analog system only contained 16 channels. Additionally, the system provides a substantial increase in coverage. Mr. Sommerkamp then questioned the permanency of the system since technology continues to grow exponentially. Mr. Hulvin responded by noting the radio units and system are software driven and allow for quick updates when needed.

VI. MAYOR'S REPORT – Mayor Meier reported the Kenton County Mayors Group meeting is this Saturday, July 16th at 9:00 am at the Ludlow Senior Center. The next Kenton County Governance meeting is scheduled for Monday, July 18th at 6:00 pm at the Crestview Hills City Building. The Vietnam Veterans Memorial “The Moving Wall” will be at Taylor Mills’ Pride Park starting on July 28th thru August 1st. The MGLNK Summer Picnic will be held at the Florence Freedom on August 4th. Finally, the NKY HomeFest 2016 will be held at the Crown Point Development in the back of Lookout Farm from August 13th – 28th and parking will be at the Town Center with a shuttle provided to the HomeFest.

VII. CITY ADMINISTRATOR'S REPORT – Mr. Williams deferred to his report, but noted that City Staff worked out an agreement with Zalla Companies to advertise the July and August Summer Concerts on their Interstate 75 billboard. He stated this is a great branding opportunity for the community. Mr. Roesel asked about the progress on construction of the Thomas More Parkway lane widening. Mr. Williams stated that after the pre-construction meeting a utility company delayed the project due to concern of a retaining wall impacting their gas line. However, the company coordinated with the city to relocate a portion of the line outside of the location of the retaining wall. Len Riegler has the approval to begin construction and will start on August 1st.

VIII. OLD BUSINESS

IX. NEW BUSINESS

1. **Ordinance 2016-07-01** – First reading of an Ordinance of the City Council of the City of Crestview Hills amending Section 113.04 of the Crestview Hills Code of Ordinances relating to the issuance and due date for annual alcohol licenses to align the dates with Commonwealth of Kentucky renewal dates. Mr. Williams stated a law passed at the 2016 General Assembly session requiring counties & municipalities to align their ABC License renewal dates with the State’s renewal deadlines. In 2013 following an earlier General Assembly bill, the City updated its Ordinance regarding ABC licenses guidelines including aligning the deadline, but misinterpreted the State’s deadline to read October 31st instead of the correct date of November 30th.
2. **Ordinance 2016-07-02** – First reading of an Ordinance of the City Council of the City of Crestview Hills abandoning an approximately 375 linear ft. section of public right of way, located at the end of Chancellor Drive and dedicating the right of way to adjoining property owners. Mr. Williams stated the Economic Development Committee worked with Hemmer Management to determine the best route for Hemmer to obtain increased parking lot space for “Chancellor Commons B”. Rather than utilizing property from “Chancellor Commons C” and losing valuable and potential square footage for a future building, it was decided the City abandon a portion of its public right of way. The Council recommended a Stage 1 Development Plan for the parking lot expansion project at the last Council meeting. The Kenton County Planning Commission approved the plan, and it should be returning to the Council in August for approval. Additionally, the property owners, Hemmer Management, adjacent to the portion of public right way consented to the City abandoning that specific portion.

X. COMMITTEE REPORTS

A. Public Works – Mr. Sommerkamp reported that a follow-up meeting on Horsebranch Creek erosion took place last week with Mayor Meier, Mayor Link, and City Administrators Williams from Crestview Hills and Dehner from Edgewood. It was determined the first step the cities need to take is retaining a geotechnical consultant to advise on any critical areas of erosion along the creek that could jeopardize the integrity of Horsebranch road. The City Administrator will be working with the City Engineer to prepare a timeline of action items for the project over the next 12 months, in hopes of completion by October 2017.

Mr. Sommerkamp noted the Shinkle Road Sidewalk relocation will be delayed as the City will request Duke Energy relocate an electrical conduit and wire that we determined will interfere with the project. The project will move forward in the spring of 2017.

Finally, Mr. Sommerkamp stated construction began on Varsity and Sorority Courts the first week in July. The contractor is working concurrently on both streets and should finish by the first week in August depending on weather.

B. Finance – Mr. Roesel reported the bank accounts were reconciled and everything was in good order. Mr. Roesel stated property tax collections exceed last year's budget by \$32,000 and this year's by \$18,000, payroll tax collections by \$91,000 and \$69,000, and licenses & permits collections by \$50,000 and 12,000. The audit by Van Gorder & Walker will begin on July 25th.

C. Police Authority – Nothing to report.

D. Safety Committee – Nothing to report.

E. Fire/EMS – Nothing to report.

F. Development & Zoning – Mr. Williams reported J Crew will be added to the Crestview Hills Town Center, at the existing Coldwater Creek location. Additionally, Sprint will be added in the former Cincinnati Bell location.

G. CHEER& Recycling – Nothing to report.

H. Recreation – Mr. Adair reported the July summer concert is tomorrow night, July 15th, from 8:00 – 11:00 pm featuring Midnight Special.

I. Personnel & Public Relations – Mayor Meier reported the Committee held a meeting last week and evaluations for Staff were deemed satisfactory.

J. Telecommunications Board – Nothing to report.

K. Communications – Mayor Meier reported the Summer Newsletter went out to residents last week.

X. EXECUTIVE SESSION

Mr. Sommerkamp made a motion to enter into executive session; Mr. Roesel seconded the motion. Motion was carried all ayes, no opposing votes. The Council met in closed session pursuant to KRS 61.810 (1) (c) in order to discuss pending/potential litigation. Mr. Roesel made a motion to close executive session; Mr. Adair seconded the motion. Motion carried all ayes, no opposing votes. No action took place following the conclusion of the session.

XI. ADJOURNMENT – Mrs. Gronotte made a motion to adjourn; Mr. Sommerkamp seconded the motion. Motion carried all ayes, no opposing votes. Meeting adjourned at 9:21 pm.

APPROVED:

Paul W. Meier, Mayor

ATTEST:

Jaime Mahoney, City Clerk