

**CITY OF CRESTVIEW HILLS, KENTUCKY
COUNCIL MEETING MINUTES
THURSDAY August 11th, 2016
7:30 PM**

- I. CALL TO ORDER** – Mayor Paul W. Meier called the meeting to order with the Pledge of Allegiance and silent prayer.
- II. ROLL CALL** – The roll was called and a quorum was established.
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| (1) Mrs. Gronotte – present | (4) Mr. Sommerkamp - present |
| (2) Mr. Kramer – present | (5) Mr. Roesel - present |
| (3) Mr. Dorsey – present | (6) Mr. Adair - present |
- III. APPROVAL OF AGENDA** – Mr. Kramer made a motion to approve the agenda; Mr. Roesel seconded the motion. Motion carried with all ayes, no opposing votes.
- IV. APPROVAL OF THE MINUTES** – Council was asked to approve the minutes of the City Council meeting of Thursday, July 14th, 2016, observing additions or corrections. Mr. Roesel made a motion to approve the minutes; Mr. Adair seconded the motion. Motion carried with all ayes, no opposing votes.
- V. CITIZENS & GUESTS** – Mayor Meier recognized David Bailey from St. Elizabeth and Arlene Luebbe from Rose Terrace, who is on the ballot for the upcoming City Council election.
- VI. MAYOR’S REPORT** – Mayor Meier reported the Kenton County Mayors Group will meet Saturday, August 20th at the Elsmere Senior Center. The Northern Kentucky Chamber of Commerce will have their Annual Dinner on Thursday, September 15th at the NKY Convention Center.
- VII. CITY ADMINISTRATOR’S REPORT** – Mr. Williams deferred to his written report.
- VIII. OLD BUSINESS**
1. **Ordinance 2016-07-01** – Second reading of an Ordinance of the Crestview Hills City Council amending Section 113.04 of the Crestview Hills Code of Ordinances relating to the issuance and due date for annual alcohol licenses to align the dates with Commonwealth of Kentucky renewal dates. Mr. Adair made a motion to approve; Mr. Sommerkamp seconded the motion. Motion carried with all ayes; no opposing votes.
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| (1) Mrs. Gronotte – aye | (4) Mr. Sommerkamp - aye |
| (2) Mr. Kramer – aye | (5) Mr. Roesel - aye |
| (3) Mr. Dorsey – aye | (6) Mr. Adair - aye |
1. **Ordinance 2016-07-02** – Second reading of an Ordinance of the Crestview Hills City Council abandoning an approximately 375 lf (linear foot) section of public right of way, located at the end of Chancellor Drive and dedicating the right of way to adjoining property owners. Mr. Williams stated that this portion of right of way is a cul-de-sac that abuts two Hemmer properties. Abandoning the 375 lf section gives the City the opportunity to work with Hemmer Management, providing ample parking to Chancellor Commons ‘B’ and accommodate future development for Chancellor Commons ‘C’. The Economic Development Committee met and

approved the abandonment of this portion of right of way. Mike Hemmer, with Hemmer Management, stated the added parking helps the overflow from the tentative expansion of the top floor of Chancellor Commons 'B' and the addition of a medical group to the current building tenants. Mr. Hemmer also noted the City will save money from not having to maintain that section of right of way. Mr. Kramer recused himself from the vote due to his employer's current interest in Hemmer Management. Mr. Sommerkamp made a motion to approve; Mr. Roesel seconded the motion. Motion carried with all ayes; no opposing votes.

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| (1) Mrs. Gronotte – aye | (4) Mr. Roesel – aye |
| (2) Mr. Dorsey – aye | (5) Mr. Adair - aye |
| (3) Mr. Sommerkamp - aye | |

IX. NEW BUSINESS

1. **Ordinance 2015-08-01** – First Reading of an Ordinance of the Crestview Hills City Council adopting the Real Property Tax Rate for the City of Crestview Hills for tax year 2016 at .160 per one hundred dollars of assessed valuation. Mayor Meier noted the 2016 property tax rate is a decrease of 1/1000th cent from the 2015 property tax rate. Mr. Roesel stated that Finance Committee met and approved the recommendation for Crestview Hills' 2016 property tax rate.
2. **Resolution 2016-08-01** – A Resolution of the Crestview Hills City Council approving a Memorandum of Agreement with the Northern Kentucky Sanitation District related to participation in sewer lateral repairs within the public right of way. Mayor Meier stated that Sanitation District allocated \$350,000 in their budget to sewer lateral repairs for cities in Northern Kentucky and included repairing up to street-level. Mr. Sommerkamp inquired if the Sanitation District Board could take action to acquire more funds for repairs since the budgeted money could dissipate quickly due to a high volume of claims. Mayor Meier affirmed the Sanitation District Board could allocate more funds and encouraged residents to notify the City if they notice problems with sewer lines in public rights of way. Mr. Berling remarked that Crestview Hills' sewer lines were laid in more recent years compared to cities like Ludlow and Bromley where lines were laid earlier and have a greater need for repairs. Mr. Kramer made a motion to approve; Mr. Adair seconded the motion. Motion carried with all ayes, no opposing votes.
3. **Resolution 2016-08-02** – A Resolution of the Crestview Hills City Council authorizing the Mayor to execute a memorandum of understanding with the Northern Kentucky Sanitation District related to storm water management requirements associated with the Thomas More Parkway lane-widening project. Mayor Meier stated the project required more ground disturbance than originally anticipated and resulted in approval from the Sanitation District to continue construction. Mr. Sommerkamp made a motion to approve; Mr. Dorsey seconded the motion. Motion carried with all ayes, no opposing votes.
4. **Resolution 2016-08-03** – A Resolution of the Crestview Hills City Council approving with findings of fact the Stage I development plan for 2670 and 2671 Chancellor Drive. Mr. Williams stated that before approving the Stage I Development Plan the City needed to first vacate the 375 lf section of right of way. Additionally, the Planning Commission requires a development plan for the parking lot addition and the developing on Chancellor Commons 'C'. In July, the KCPC unanimously approved the Stage I Development Plan and then provided it to the Council for final approval. Mr. Williams further noted the City worked with Hemmer to assure appropriate interior pedestrian connections within the parking lot expansion, and City Staff recommended Council approve the Stage I Development Plan. Mayor Meier indicated that there will be additional landscaping requirements with the new parking lot. Mr. Kramer abstained

from voting due to aforementioned reasoning. Mr. Roesel made a motion to approve; Mr. Kramer seconded the motion. Motion carried with all ayes, no opposing votes.

X. COMMITTEE REPORTS

- A. Public Works – Mr. Sommerkamp reported that a flow chart detailing a work plan for the Horsebranch Creek erosion project has been created and presented to the Public Works Committee. The cities of Edgewood and Crestview Hills are currently working on the geotechnical analysis for the critical areas identified by the SD#1 consultant. Four firms submitted proposals for the project and the top firms will be interviewed next week. A recommendation will be made to contract with the selected consultant by the middle of August. The study and recommendations should be completed by early to mid-October.

Mr. Sommerkamp noted that JPS completed the reconstruction work on Varsity and Sorority Courts. There was significant undercutting necessary for Varsity Court due to poor soil conditions. M&W will begin mobilization for Fraternity Court reconstruction by the week of August 15th. A resident meeting to review the plans and tear-out schedule took place August 9th.

Mr. Sommerkamp stated the City contracted with Cru Cutters Landscaping to perform several routine public works/maintenance activities during the continued absence of the Public Works Specialist which includes emptying bus stop garbage cans, weeding and spraying along State rights of way, and cleaning storm drains on an as needed basis.

Finally, Mr. Sommerkamp affirmed the Thomas More lane widening/extension project began August 1st with the installation of construction barrels and narrowing of lanes. Len Riegler Blacktop's subcontractor started construction of the retaining wall located in front of Five Seasons. Later in August, contractors are set to begin utility relocations for the project. The actual new road section work begins in September following the end of the pool season at Five Seasons. A full schedule of the construction is posted on the City's website and the City is sending bi-weekly e-mail blasts on construction activities to the businesses in the Office Park.

- B. Finance – Mr. Roesel reported that the audit is complete and a full report will be available at the October Council meeting.

C. Police Authority – Mr. Dorsey reported that at the last meeting they discussed bills, crime statistics, and a conditional offer of employment to an applicant.

D. Safety Committee – Mr. Dorsey reported he would request a meeting to be scheduled in September.

E. Fire/EMS – Chief Dickman, Edgewood Fire/EMS, reported that there was \$200,000 in damage from the fire at Grandview Summit Apartments and offered gratitude to Chief Auffart and Fort Mitchel Fire for their assistance.

Chief Auffart thanked the City for allowing multiple fire departments to use its facilities for a few meetings and thanked the City Staff for their assistance in preparation.

F. Development & Zoning – Mr. Kramer reported J. Crew Mercantile will be opening soon at the Crestview Hills Town Center. The College Park Ad Hoc Committee meeting is scheduled for August 30th. Northern Kentucky Homefest starts August 13th and ends August 28th featuring homes from four builders ranging in price from \$600,000 to \$1,000,000. Tickets can be purchased at the event for \$10 or at Remke Markets for a discounted price.

G. CHEER& Recycling – Nothing to report.

H. Recreation – Mr. Adair reported the last concert in the Summer Concert Series features Soul Pocket on August 12th at 8:00 pm.

I. Personnel & Public Relations – Nothing to report.

J. Telecommunications Board – Nothing to report.

K. Communications – Nothing to report.

X. ADJOURNMENT – Mr. Sommerkamp made a motion to adjourn; Mr. Adair seconded the motion. Motion was carried with all ayes, no opposing votes. Meeting adjourned at 7:57 pm.

APPROVED:

Paul W. Meier, Mayor

ATTEST:

Jaime Mahoney, City Clerk