

**CITY OF CRESTVIEW HILLS, KENTUCKY**  
**COUNCIL MEETING MINUTES**  
**THURSDAY September 8<sup>th</sup>, 2016**  
**7:30 PM**

- I. CALL TO ORDER** – Mayor Paul W. Meier called the meeting to order with the Pledge of Allegiance and silent prayer.
- II. ROLL CALL** – The roll was called and a quorum was met.
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|-----------------------------|------------------------------|
| (1) Mrs. Gronotte – present | (4) Mr. Sommerkamp - present |
| (2) Mr. Kramer – present    | (5) Mr. Roesel - present     |
| (3) Mr. Dorsey – present    | (6) Mr. Adair - present      |
- III. APPROVAL OF AGENDA** – Mr. Kramer made a motion to approve the agenda; Mr. Dorsey seconded the motion. Motion carried with all ayes, no opposing votes.
- IV. APPROVAL OF THE MINUTES** – Council approved the minutes of the City Council meeting of Thursday, August 11<sup>th</sup>, 2016, observing additions or corrections. Mr. Roesel made a motion to approve; Mr. Dorsey seconded the motion. Motion carried with all ayes; no opposing votes.
- V. CITIZENS & GUESTS** – Mrs. Arlene Luebbe, resident of Rose Terrace, inquired as to whether the Council previously discussed the restaurant tax. Mayor Meier stated the restaurant tax has been available to Crestview Hills for at least 10 years but the City has not enacted the tax, which 75% of its profits go towards Northern Kentucky Tourism Commission. Mayor Meier additionally noted that no cities in Northern Kentucky have enacted the restaurant tax.
- VI. MAYOR’S REPORT** – Mayor Meier reported the Kenton County Mayors Group meeting is Saturday, September 17<sup>th</sup> at 9:00 am at the Fort Mitchell City Building, and the KLC Conference will be held in Lexington from October 4<sup>th</sup> thru October 6<sup>th</sup>.
1. Proclamation declaring Thursday, September 15<sup>th</sup> as “Childhood Cancer Awareness Day” in Crestview Hills. Mr. Kramer made a motion to adopt the proclamation; Mr. Sommerkamp seconded the motion. Motion carried all ayes; no opposing votes.
  2. Proclamation declaring the month of September 2016 as “City Government Month” in Crestview Hills. Mr. Sommerkamp made a motion to adopt the proclamation; Mr. Adair seconded the motion. Motion carried all ayes; no opposing votes.
- VII. CITY ADMINISTRATOR’S REPORT** – Mr. Williams reported he has been working with the City Attorney on the franchise agreement that will be used with Duke Energy for providing electric and natural gas services and will be proposing a right of way ordinance in conjunction with the agreement. The agreement and ordinance will be brought before the Public Works Committee in October and hopefully recommended to the Council in November.

Mr. Williams stated the City has an ordinance that requires property owners to remove dead trees that could be a potential hazard to the public right of way. Over the past four weeks City Staff has identified several properties with dead trees and sent notices to the appropriate property owners. Mr. Williams indicated it has impacted every neighborhood due to the Emerlad Ash Borer infestation of Ash trees.

Mr. Williams stated the City's summer concert series was very successful again this year by drawing larger crowds and attention to the community. The City has already booked bands for two of the three summer concerts for next year.

Mr. Williams deferred to Mrs. Gronotte for a brief summary of the first College Park Reinvestment Ad Hoc Committee meeting. Mrs. Gronotte reported there was a fair representation of residents from each street located in College Park. The Committee requested further research regarding incentives to encourage redevelopment and scheduled their next meeting for mid-October.

## **VIII. OLD BUSINESS**

1. **Ordinance 2016-08-01** – Second Reading of an Ordinance of the Crestview Hills City Council adopting the Real Property Tax Rate for the City of Crestview Hills for tax year 2016 at .160 cents per one hundred dollars of assessed valuation. Mayor Meier stated the Finance Committee reviewed and approved the real property tax rate, and the rate is down from last year. Additionally, Mayor Meier noted payments for property taxes will be received in person until December 30<sup>th</sup>. If a resident would like to pay by mail, it will have to be postmarked by December 31<sup>st</sup>. Mr. Roesel made a motion to approve; Mr. Adair seconded the motion. Motion carried all ayes; no opposing votes.

(1) Mrs. Gronotte – aye	(4) Mr. Sommerkamp - aye
(2) Mr. Kramer – aye	(5) Mr. Roesel - aye
(3) Mr. Dorsey – aye	(6) Mr. Adair – aye

2. **Resolution 2016-09-01** - A Resolution of the City Council of the City of Crestview Hills, Kentucky, re-approving with findings of fact the Stage I Development Plan for the Crown Point subdivision on Shinkle Road incorporating proposed changes in deed covenants for the subdivision. Mayor Meier stated the Stage I Development Plan for Crown Point was originally approved by City Council in May 2015. The Economic Development Committee met several times to discuss key issues within the deed covenants, and made adjustments according to the City's preferences. Mr. Williams stated the proposed changes to the deed covenants included constraining swimming pools to lots that abut common areas, limiting 3-car garages facing the street to seven houses, limiting single-door two car garages to six houses, adjusting the square footage allotment to original specifications and restricting screened-in porches to rear yards. Ms. Stewart noted that the last sentence in Section 1 of Resolution 2016-09-01 specifically addresses the Developer's ability to alter the Subdivision Restrictions. Mr. Kramer expressed concern about future changes of the ARC procedures and deed covenants. Mr. Williams called attention to Section 32 of the deed covenants, which prevents the ARC from modifying the specific terms, which the City deemed important, without prior written consent. Mr. Dorsey made a motion to approve; Mrs. Gronotte seconded.

Mr. Williams suggested the City Attorney add a rider to the Resolution that requires the developer to notify the City of any changes to deed covenants other than what is already required by Section 32. Mr. Dorsey amended his motion to approve the resolution; Mrs. Gronotte seconded. Motion carried all ayes; no opposing votes.

## **IX. NEW BUSINESS**

1. **Resolution 2016-09-02** – A Resolution of the City Council of the City of Crestview Hills, Kentucky, authorizing the Mayor to enter into an agreement with the City of Edgewood, Kentucky and Thelen & Associates for the geotechnical exploration and recommendations to

solve stream bank erosion on Horsebranch Creek that could jeopardize Horsebranch Road. Mr. Williams stated himself, Brian Dehner, City of Edgewood City Administrator, and Mark Brueggeman, from CT Consultants, interviewed three engineering firms and recommended retaining Thelen & Associates due to their extensive knowledge of Horsebranch Road and previous work experience on the creek itself. Mr. Sommerkamp made a motion to approve; Mr. Dorsey seconded the motion. Motion carried all ayes; no opposing votes.

## **X. COMMITTEE REPORTS**

A. Public Works – Mr. Sommerkamp reported that Thelen & Associates could suggest the short-term fixes for the Horsebranch Creek erosion would be pilings, gabion baskets, or large riprap. The cost to hire the firm is \$8,800 and there will be additional costs for the actual construction of repairs. The long-term solution would be to control water flow by adding features at the top and bottom of the hill. Mr. Berling proposed a tower with various windows to control water flow and it has been approved.

Mr. Sommerkamp also noted M&W is making progress on the reconstruction of Fraternity Court and should complete the project before the end of September. M&W will also replace a small section at the end of College Park Drive as part of the contract. The completion of Fraternity Court will conclude the City's reconstruction of the streets in the College Park subdivision.

Furthermore, Mr. Sommerkamp stated the City's street-striping contractor, A&A Safety, completed work on the entrance section of Lookout Farm Drive off of Dixie Highway and currently the new traffic patterns appear to be successful with no reported accidents. The City requested that the contractor re-paint several arrows and lines due to paint fading and peeling.

Mr. Sommerkamp added that the Thomas More Parkway lane-widening/extension project continues and the City has received several compliments on the retaining wall. Mr. Williams indicated the contractor has begun the piping work for the project.

Finally, Mr. Sommerkamp remarked the City received a bridge inspection report from the Kentucky Transportation Cabinet in August as a part of their regular inspection of the bridge. The City chose CT Consultants to review the report and organize repair specifications for a contractor, if it is deemed necessary.

B. Finance – Mr. Roesel reported there are no financials available yet this month and the Committee will review the audit of the 2015-2016 Budget at the end of September.

C. Police Authority – Mr. Dorsey reported the Police Authority paid bills, proposed a conditional offer of employment, and purchased a new piece of equipment.

D. Safety Committee – Mr. Dorsey reported there will be a committee meeting scheduled for October.

E. Fire/EMS – Chief Dickman reported Edgewood Fire/EMS taught a CPR class to 27 Hemmer Management employees and 15 Five Seasons employees and is currently holding a volunteer firefighter recruitment drive with applications due by October 4<sup>th</sup>. Additionally, he noted that October is Fire Prevention Month and Edgewood Fire will hold an Open House on October 2<sup>nd</sup> from 11:00am to 2:00 pm.

Chief Hils reported Fort Mitchell Fire/EMS hired two full-time employees and added two volunteers. Also, he stated drug overdoses increased in the past three to four weeks.

F. Development & Zoning – Mr. Kramer reported HomeFest Crown Point was successful and the College Park Reinvestment Ad Hoc Committee had a productive first meeting. Additionally, J. Crew Mercantile opens on September 13<sup>th</sup> and Argentine Bean has closed indefinitely. Mr. Kramer stated himself, Tim Williams, and J.R. Anderson had lunch to discuss upcoming plans for the Town Center. There will be an Economic Development Committee meeting on September 21<sup>st</sup> at 5:30 pm. Mayor Meier added the Town Center scheduled a repaving plan for its parking lots to be implemented in phases over the next three years.

G. CHEER& Recycling – Nothing to report.

H. Recreation – Mr. Adair reported the City had a successful Summer Concert Series and the August Concert had the largest attendance to date.

I. Personnel & Public Relations – Mayor Meier reported there will be a meeting directly following the Council meeting.

J. Telecommunications Board – Nothing to report.

K. Communications – Mayor Meier reported the Fall Newsletter will be delivered the first week of October.

**X. ADJOURNMENT** – Mr. Sommerkamp made a motion to adjourn; Mr. Dorsey seconded the motion. Motion carried all ayes; no opposing votes. Meeting adjourned at 8:14 pm.

APPROVED:

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Paul W. Meier, Mayor

ATTEST:

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Jaime Mahoney, City Clerk