

**CITY OF CRESTVIEW HILLS, KENTUCKY
COUNCIL MEETING MINUTES
THURSDAY OCTOBER 13th, 2016
7:30 PM**

- I. CALL TO ORDER** – Mayor Paul W. Meier called the meeting to order with the Pledge of Allegiance and silent prayer.
- II. ROLL CALL** – The roll was called and a quorum was met.
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| (1) Mrs. Gronotte – present | (4) Mr. Sommerkamp - present |
| (2) Mr. Kramer – absent* | (5) Mr. Roesel - present |
| (3) Mr. Dorsey – present | (6) Mr. Adair - present |
- *Mr. Kramer was absent for roll call, but present for the rest of the meeting.
- III. APPROVAL OF AGENDA** – Mr. Dorsey made a motion to approve the agenda; Mr. Roesel seconded. Motion was carried with all ayes, no opposing votes.
- IV. APPROVAL OF THE MINUTES** – Council was asked to approve the minutes of the City Council meeting of Thursday, September 8th, 2016, observing additions or corrections. Mr. Roesel made a motion to approve; Mr. Dorsey seconded the motion. Motion was carried with all ayes, no opposing votes.
- V. CITIZENS & GUESTS**
- VI. MAYOR’S REPORT** – Mayor Meier reported that the Kenton County Mayors group meeting is Saturday, October 15th at 9:00 AM at the Taylor Mills’ Pride Park. Planning and Development Services Council meeting will be held on Thursday, October 27th at 5:45 PM. Finally, the annual NKY Household Waste Collection event will be at the Florence Freedom Ball Park on Saturday, November 5th. Additional information is available in the City’s fall newsletter. Mr. Sommerkamp added that in order to participate in the collection you will need to complete a form, which is available online or at the event. Mayor Meier stated the event is open to Boone, Kenton and Campbell counties.
- VII. CITY ADMINISTRATOR’S REPORT** – Mr. Williams reported that the City met recently with representatives from Thomas More College to discuss lighting of the athletic fields on campus. The City encouraged the College to first contact and engage residents adjoining the athletic fields on Legends Way and Trevino Ridge on the lighting and usage plans. Additionally, Mr. Williams stated the City Attorney continues to work with Duke Energy to finalize natural gas and electric franchise agreements for the City with the goal to advertise and adopt a new franchise within the next couple of months. City staff plans to propose a right-of-way ordinance that sets standards for occupying public right-of-way and provides greater notification & restoration standards. Mr. Williams noted there is a possibility for a special-called meeting of Council in November to have first and second readings prior to year’s end. Also, it will ensure Duke Energy can include the franchise fee on billings starting next January.
- VIII. OLD BUSINESS**

IX. NEW BUSINESS

1. **Resolution 2016-10-01** – A Resolution of the City Council of the City of Crestview Hills, Kentucky, authorizing a change order to the contract with Len Riegler Blacktop, Inc. for the Thomas More Parkway lane widening/extension project extending the paving to a point near Turkeyfoot Road. Mr. Williams stated the current project begins at Renaissance Drive (back entrance to Thomas More College) and extends just past Centre View Boulevard tapering into one lane. He noted it was in the City's best interest to extend the project westward from Renaissance Drive towards Turkeyfoot Road, since Thomas More Parkway is within a couple of years from needing resurfacing and Len Riegler's price for resurfacing in the lane-widening project was competitive. City staff recommended a change order to the Public Works Committee. Mr. Sommerkamp stated the Public Works Committee approved the change order last month and transferred money in the budget from work to be completed on Centre View Boulevard to Thomas More Parkway. Sommerkamp made a motion to approve; Mr. Roesel seconded. Motion was carried with all ayes, no opposing votes.

X. COMMITTEE REPORTS

- A. Public Works – Mr. Sommerkamp reported that there is an additional meeting scheduled between Crestview Hills, Edgewood, SD#1, and Thelen & Associates to determine short-term solutions for the Horsebranch Creek problem. The City Attorney will draft easements for the Horsebranch Creek detention pond and negotiate any fees and conditions required for the detention area with the property owners, Atria Summit, St. Elizabeth, and Schilling properties.

Mr. Sommerkamp added that the construction work on Fraternity Court and the end of College Park had been completed the first week of October. Also, the Thomas More Parkway lane-widening project continues and the City will continue to send out updates.

Finally, Mr. Sommerkamp stated that CT Consultants reviewed the State Bridge Inspection report for the City's bridge on Shinkle Road and the Public Works Committee will review the report later this year. The Committee will then recommend repair funding in next year's budget.

- B. Finance – Mr. Roesel reported that the audit has not been reviewed yet due to the auditors lacking figures and the Finance Committee could not establish a quorum to meet. The bank account reconciliations were reviewed and in good order. Mr. Roesel added payroll tax collections increased \$40,000 in the first quarter compared to last year.
- C. Police Authority – Mr. Dorsey reported the Police Authority Committee held two meetings, processed yearly evaluations, increased pay appropriately, analyzed payroll, sold & purchased a cruiser. The new officer started on October 4th and will be attending the next Council meeting. He worked in the U.S. Secret Service and will not require the 24 weeks of KDOTCT training.
- D. Safety Committee – Nothing to report.
- E. Fire/EMS – Chief Auffart reported that October is "Fire Safety/Prevention Month" with the theme "Don't wait, check your date", and the department has been occupied with public education visiting several schools, including Gloria Dei Preschool.
- F. Development & Zoning – Mr. Kramer reported that the College Park Ad Hoc Committee is scheduled to meet Tuesday, October 18th.

Mr. Williams added that the Zalla Company has proposed demolition and rebuilding of a building located in the Office Park, requiring a variance request for parking lot issues. There will be a Board of Adjustment hearing on Monday, November 14th at 5:30 PM in the Council Chambers.

- G. CHEER& Recycling – Nothing to report.
- H. Recreation – Mr. Adair reported the annual Halloween event at the Town Center will be held Saturday, October 29th from 11:00 PM to 1:00 PM.
- I. Personnel & Public Relations – Mayor Meier reported that himself and Mr. Williams have discussed some issues and will report on those at the next Council meeting.
- J. Telecommunications Board – Nothing to report.
- K. Communications – Mayor Meier reported that the fall Newsletter was mailed out the first week of October.

X. ADJOURNMENT – Mr. Adair made a motion to adjourn; Mr. Sommerkamp seconded the motion. Motion was carried all ayes, no opposing votes. Meeting adjourned at 7:48 PM.

APPROVED:

Paul W. Meier, Mayor

ATTEST:

Jaime Mahoney, City Clerk