

**CITY OF CRESTVIEW HILLS, KENTUCKY**  
**CITY COUNCIL MEETING MINUTES**  
**THURSDAY JANUARY 10<sup>th</sup>, 2019**  
**7:30 PM**

**I. CALL TO ORDER** – Mayor Paul W. Meier called the meeting to order with the Pledge of Allegiance and silent prayer.

**II. ROLL CALL** – The roll was called and a quorum was established.

(1) Mrs. Gronotte – present	(4) Mr. Sommerkamp - present
(2) Mr. Kramer – absent	(5) Mr. Roesel - present
(3) Mr. Dorsey – absent	(6) Ms. Luebbe - present

**III. APPROVAL OF AGENDA** – Mr. Roesel made a motion to approve the agenda; Mr. Sommerkamp seconded. Motion carried all ayes, no opposing votes.

**IV. APPROVAL OF THE MINUTES** – Council was asked to approve the minutes of the Council meeting of Thursday, December 13<sup>th</sup>, 2018. Mr. Roesel made a motion to approve; Ms. Luebbe seconded. Motion carried all ayes, no opposing votes.

**V. CITIZENS & GUESTS**

**VI. MAYOR’S REPORT** – Mayor Meier reported the Kenton County Mayor’s Group would be meeting on Saturday, January 19<sup>th</sup> at the City of Ft. Mitchell at 9:00 AM. He stated he attended a meeting yesterday to discuss Duke Energy’s proposed 10% rate increase on gas services. The Kentucky Public Service Commission will host a public hearing to discuss Duke Energy’s proposed increase as well as a proposed increase from the Northern Kentucky Water District on Thursday, January 24<sup>th</sup> at 5:30 PM in the auditorium at Dixie Heights High School.

**VII. CITY ADMINISTRATOR’S REPORT** – Mr. Williams reported the 2019 Citizen Surveys were mailed to the City’s residents in late December. He noted it had been since 2012 that the City had surveyed its residents, and he encouraged the residents to submit their completed surveys.

Mayor Meier stated the results of the 2019 Citizen Survey will be listed in the next newsletter.

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

1. Mayor Meier presented the State of the City Address and the Mayor’s Goals & Objectives for 2019.
2. Mayor Meier reviewed the Council Committee Assignments for 2019. Mr. Sommerkamp made a motion to approve the assignments; Ms. Luebbe seconded. Motion carried all ayes, no opposing votes.

- Mayor Meier stated Ms. Lynne Hood, the City's representative for the Kenton County Planning Commission's Board, resigned after twelve years of service. The City is currently looking for candidates.
3. Council approval of 2019 meeting calendar (including special meeting on Tuesday, February 12<sup>th</sup>). Mr. Roesel made a motion to approve; Mrs. Gronotte seconded. Motion carried all ayes, no opposing votes.

## **X. COMMITTEE REPORTS**

A. Public Works – Mayor Meier reported the Committee had a new chairperson, Councilwoman Luebbe. Ms. Luebbe thanked Mr. Sommerkamp for his dedicated service as chairman of the Committee for the past several years.

Ms. Luebbe reported the City issued a purchase order to Viox & Viox for the Parkway Drive street resurfacing project, and the Shinkle Road project was delayed until FY 2019-2020. She stated a purchase order was issued to Berling Engineers to perform the necessary work for the reconstruction of Claiborne Ct., Lookout Farm Dr., and Darby Dan Ct. as a bid alternate depending on bid prices and available funds. Staff would obtain proposals for EIFS trim and drainage/ditch repairs to be done at the rear of the building. The City awarded a contract to Lonkard Construction for the Shinkle Road stream bank stabilization project. She added the City purchased a solar radar speed awareness sign that was installed along Thomas More Parkway between Thomas More University and Legends Way towards St. Elizabeth Hospital. Mayor Meier noted the sign logs data about the speed of vehicles and the City will have access to that information.

B. Finance – Mr. Roesel reported the bank reconciliations were reviewed and everything was in good order. (Due to recommendation by the City's auditing firm due to the City's small staff.) He stated at this time property tax collections decreased \$50,000 and payroll tax collections increased \$70,000 due to the tax rate increase at 1.15% compared to last year. He added the City had so far collected \$101,000 in recycling and garbage collection fees for 2018.

Mr. Roesel noted there are issues with the Kenton County Occupational Department's collection services for payroll taxes and occupational taxes, as it has an antiquated system. He stated the County is looking to upgrade its current system. He stated himself, City Staff, and Mayor Meier met recently with Judge Executive Kris Knochelmann, Commissioner Jon Draud and Joe Schreiber to discuss the issues. He noted Mr. Williams and Mr. Holtman had met previously with the County to outline the issues, and this meeting allowed the County to respond to and address the issues.

C. Police Authority – Mr. Roesel reported the Police Authority Board held its monthly meeting, reviewed & paid bills, Ptl. Ruehl received the Governor's award for Impaired Driving Enforcement for 2018, several police staff instructed a RAD class in November, Capt. Degenhardt participated in a regional traffic enforcement operation, Sgt. Paolucci participated in a Shop with a Cop on December 6<sup>th</sup>, and the Board awarded the radio contract bid to AMK services. Mr. Roesel noted the estimated cost for the new radios would be \$75,000 to \$80,000.

D. Safety Committee – Nothing to report.

E. Fire/EMS – Chief Fuller reported Fort Mitchell Fire/EMS had a total of 171 runs for December with 31 runs, 27 EMS and 4 fire, located in Crestview Hills and an average response

time of 5 minutes, 10 seconds. He stated the 2018 Annual Report would be distributed within the next few weeks.

Chief Dickman reported Edgewood Fire/EMS had a total of 7 fire runs and 41 EMS runs within Crestview Hills in December, and the Department celebrated Christmas with two assisted living facilities, Brookdale and Atria. He noted the Department had 132 fire runs and 400 EMS runs to Crestview Hills for 2018. He stated there were zero fire losses for the City in 2018. Ms. Luebbe asked for the Chief to define a “good intent call”. Chief Amon explained a “good intent” call as a call that is cancelled in route or where the fire department assists the police department.

F. Development & Zoning – Mr. Williams reported the Committee would be scheduling a meeting to discuss small cell tower aesthetic standards within the next 30 days.

G. CHEER& Recycling – Mrs. Gronotte had nothing to report. Mayor Meier thanked everyone for their cooperation with the adjusted holiday schedule for trash and recycling collections.

H. Recreation – Nothing to report.

I. Personnel & Public Relations – Nothing to report.

J. Telecommunications Board – Mr. Williams reported Mr. Tim Broering, Telecommunications Board of Northern Kentucky (TBNK), recommended not adopting a resolution approving the proposed contract with Charter Communications. He clarified if the City did not act the contract would be adopted by default since Charter is a subsidiary of the parent company that is a part of the franchise agreement, and TBNK preferred the local cities were not proactive in their response.

K. Communications – Mayor Meier reported the 2019 Winter Newsletter was e-mailed yesterday through Constant Contact. He stated hard copies were available for pickup at the City Building.

Mr. Sommerkamp stated Mr. Harry Watson, Director of Facilities for St. Elizabeth, called and expressed he would like to attend the Summit Lakes Condo Association’s next meeting. He noted Mr. Watson’s effort was a fine example of good community relations nurtured by City Staff.

Mayor Meier reminded residents to return the 2019 Citizen Surveys.

**XI. ADJOURNMENT** – Mr. Roesel made a motion to adjourn; Mr. Sommerkamp seconded. Motion carried all ayes, no opposing votes. Meeting adjourned at 8:06 PM.

APPROVED:

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Paul W. Meier, Mayor

ATTEST:

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Jaime Mahoney, City Clerk