

**CITY OF CRESTVIEW HILLS, KENTUCKY  
CITY COUNCIL MEETING MINUTES  
THURSDAY JULY 9<sup>th</sup>, 2020  
7:00 PM**

- I. **CALL TO ORDER** – Mayor Paul W. Meier will call the meeting to order with the Pledge of Allegiance and silent prayer.
- II. **ROLL CALL** – The roll will be called to determine a quorum.
- |                           |                              |
|---------------------------|------------------------------|
| (1) Ms. Gronotte- present | (4) Mr. Sommerkamp - present |
| (2) Mr. Kramer-present    | (5) Mr. Roesel-present       |
| (3) Mr. Dorsey-present    | (6) Ms. Luebbe-present       |
- III. **APPROVAL OF AGENDA** - There were no changes to the agenda. Mr. Roesel made a motion to approve the agenda; Mr. Sommerkamp seconded. Motion carried with all ayes and no opposing votes.
- IV. **APPROVAL OF THE MINUTES** - Council is requested to approve the minutes of the regular Council meeting of Thursday, June 11<sup>th</sup>, 2020. Mr. Dorsey made a motion to approve the minutes, Mr. Roesel seconded. Motion carried with all ayes and no opposing votes.
- V. **CITIZENS & GUESTS** - No comments made.
- VI. **MAYOR'S REPORT** - The Mayor provided information on masking requirements that were ordered by Governor Bershear. Mayor Meier noted statistics showing how effective the use of masks are in preventing the spread of the coronavirus. He updated the City Council on the bi-weekly Covid-19 calls hosted by Judge Executive Knochelmen, Dr. Lynne Sadler, and EMS Director Steve Hensley. At present, NKY is in good shape in the hospital system, with only one patient on a ventilator and most positive cases not requiring hospitalization. There is a very high instance of infection in the 20-40 year cohort right now. The Mayor urged the audience to wear masks, wash hands frequently, and maintain social distancing as advised by the CDC.
- The Mayor also advised the City Council that the in-person KLC conference this year will instead be a virtual conference held September 21<sup>st</sup> to 25<sup>th</sup>. Finally, Mayor Meier recognized City staff for preparing the meetings for virtual broadcast over the past few months, and TBNK to help set up the microphones and cameras for the first in-person meeting of the Council this month.
- VII. **CITY ADMINISTRATOR'S REPORT**- Mr. Williams noted that the City's consultant continues to work on the Economic Development analysis, including the separate contract with Anderson Real Estate on future Town Center redevelopment. The lead consultant on the project is looking at a late July or early August date for a trip to Crestview Hills and meeting with the steering committee. Mr. Williams also noted that the City recently worked with the Town Center to identify businesses at the Town Center's Saturday Farmer's Market that did not currently have a business license. A follow up on-site check was made by the Finance Director and City Administrator on June 27<sup>th</sup>. Finally, Mr. Williams stated that the City's Board of Adjustment will meet on Tuesday, August 4<sup>th</sup> to review a request for a dimensional variance at 130 Lookout Farm Drive.

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

1. **Resolution 2020-07-01** – A Resolution of the City of Crestview Hills City Council authorizing the Mayor to submit a reimbursement request to the Commonwealth of Kentucky for Covid-19 related expenses contained within the U.S. CARES Act and designated by the Governor as the Coronavirus Relief Fund.

Mr. Roesel inquired about the timing for the application. Mr. Williams stated that the City has until December to make application, and multiple applications can be submitted to the Department for Local Government. Mr. Roesel inquired about the funding available, and Mr. Williams stated that the City could apply up to a maximum amount allocated to cities and counties in the State based on population.

A motion was made by Mr. Sommerkamp, and seconded by Mr. Dorsey to approve the Resolution and authorize the Mayor to submit the paperwork for the City. All members voted in favor of the Resolution.

2. **Resolution 2020-07-02** – A Resolution of the City of Crestview Hills City Council authorizing the Mayor to enter into a contract with John P. Tumlin & Sons, LTD, for the construction of the first phase of the new Centre View Park.

The City received three bids for the project, and two of the three bids were within fifty dollars.

Mayor Meier noted that the cost of the low bid had exceeded our initial goal for the park, but believes it is worthwhile to proceed with the award due to the progress already made to raise funds. Mr. Williams highlighted the fundraising so far, and stated that further requests from our businesses and property owners has stalled due to the pandemic. Mr. Roesel noted that the bid would exceed our capital budget for the first phase by approximately \$21,000, but the City would seek to offset the additional costs through the summer concert line item.

Mr. Sommerkamp inquired about the maintenance costs for the new park and security. Mr. Williams stated that the park was designed for low maintenance costs, and shouldn't require more than periodic trash/litter pickup plus some added mowing/trimming by our contract landscapers. The park will not have any off-street parking, and we do not anticipate much use after work hours, as the only residential area nearby is at Grandview/Valley View Apartments.

Ms. Luebbe inquired about the timing of payments for the contractor. Mr. Williams stated that depending on the size the project, the City would make interim payments based on the work completed to-date by the contractor. In this case, we expect there may be two payments made to the contractor, after the pay request is submitted to our Engineer (Viox & Viox).

A motion was made by Mr. Dorsey, and seconded by Mr. Kramer to accept the low bid for the first phase of the passive park from John P. Tumlin & Sons for \$66,015. All voted in favor of the motion to approve the low bid.

**X. COMMITTEE REPORTS**

- A. **Public Works**- Chairman Luebbe noted five items on the Public Works report for July. The

City's Engineer is soliciting quotes for the interceptor line along Legends Way. The City is hopeful that the project could begin in August or September. Several potholes have recently been observed around the City, which reinforces the need to continue our street reconstruction program. The City staff has been busy with several maintenance items at the City Building, including installation of a new commode in the maintenance garage to meet Covid guidelines. City staff met onsite with the contractor and engineer for the Chancellor Drive resurfacing project. We expect the contractor to begin work in August. Finally, the City Administrator will be meeting with a mechanical engineering company this summer to begin the review process for preparing bid specifications for a new City Building HVAC system. We had hoped to budget this item in the current budget, but due to the pandemic it will be delayed until FY 2021-2022.

Mr. Roesel inquired about the deteriorating gutters along Thomas More Parkway between the softball

- B. Finance - Mr. Roesel reported that cash collections on payroll are on budget, and that we are monitoring the effect of the pandemic on receipts for the fourth quarter of the fiscal year for both payroll and net profits. The delay in net profits to July has delayed receipts. We will know more when those receipts are reported by Kenton County in August.
- C. Police Authority- The Police Authority met June 15<sup>th</sup>, 2020; Mr. Dorsey reported that Amy Chapman retired on June 30<sup>th</sup>, and both of the new officers are scheduled to begin the Police Academy in September, graduating next February. Mr. Dorsey also reported that the Department will conduct de-escalation training in July.
- D. Safety Committee-The committee has not met due to COVID-19. Meetings will resume once conditions are deemed safe with a tour of the Edgewood Fire Department.

Fire/EMS- Edgewood Fire Chief (Dickman) noted that the new CPR machine has been delivered and is now in service, that summer hydrant painting continues, and that two new interns were recently added to the Department and will start shifts on July 12<sup>th</sup>. The Department hopes to restart community CPR training soon, but is monitoring the Covid situation before beginning the classes. There were eight fire calls during the month in CVH, and a total of nineteen EMS runs.

The Fort Mitchell Assistant Fire Chief (Jansing) referred to the written report compiled by Chief Fuller and in the Council's packet. The Department continues fire hydrant painting, has received new hose bids, and expects the new ladder truck to be delivered the first week in September. On another note, Asst. Chief Jansing stated that the new Lakeside Park City Building is now open and functioning well.

- E. Development & Zoning- Mr. Kramer noted that three new restaurants have or will open in the at the Town Center; City Bird Tenders, Taste of Belgium, and Chicken Salad Chick. He expounded on the merits of each restaurant and the benefits to Crestview Hills.
- F. CHEER& Recycling- No report.
- G. Recreation- Mayor Meier noted that although the City had to cancel the summer concerts for 2020, we have been able to move the entire lineup of headliners and opening bands to 2021. Mr. Williams stated that those interested in the concerts can check out the City's website and social media pages for the rescheduled dates in 2021.
- I. Personnel & Public Relations- No report.
- J. Telecommunications Board- Jason Dudas from the Telecommunications Board of Northern

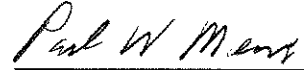
Kentucky (TBNK) reported on new areas in which viewers can watch city council meetings through popular internet platforms such as Facebook Live and Youtube Live. Mayor Meier thanked TBNK and City staff for their efforts to ensure that Council meetings were continued to be broadcast during the pandemic and stay at home orders.

- K. Communications - The City Newsletter was recently completed for summer 2020. If you missed the email, you can also access the Newsletter on the City's website.

**X. ADJOURNMENT-7:34 p.m.**

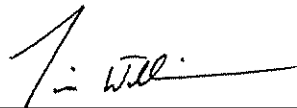
Motion to adjourn by Mr. Kramer, seconded by Mr. Sommerkamp. Motion to adjourn carried with all ayes and no opposing votes.

APPROVED:




Paul W. Meier, Mayor

RECORDED:



Tim Williams, City Administrator

ATTEST:



Sanela Dautovic, City Clerk