

**CITY OF CRESTVIEW HILLS, KENTUCKY**  
**CITY COUNCIL MEETING MINUTES**  
**THURSDAY JULY 12<sup>th</sup>, 2018**  
**7:30 PM**

**I. CALL TO ORDER** – Mayor Paul W. Meier called the meeting to order with the Pledge of Allegiance and silent prayer.

**II. ROLL CALL** – The roll was called and a quorum was established.

- |                             |                              |
|-----------------------------|------------------------------|
| (1) Mrs. Gronotte – present | (4) Mr. Sommerkamp - present |
| (2) Mr. Kramer – present    | (5) Mr. Roesel - present     |
| (3) Mr. Dorsey – absent     | (6) Ms. Luebbe - present     |

**III. APPROVAL OF AGENDA** – Mr. Kramer made a motion to approve the agenda; Mr. Sommerkamp seconded. Motion carried all ayes, no opposing votes.

**IV. APPROVAL OF THE MINUTES** – Council was asked to approve the minutes of the regular Council meeting of Thursday, June 14<sup>th</sup>, 2018. Mr. Roesel made a motion to approve; Mrs. Gronotte seconded. Motion carried all ayes, no opposing votes.

**V. CITIZENS & GUESTS**

1. Jim Kuehne, 2814 Fraternity Ct, inquired who initiated the plan for developing the new Mixed-Use Zone. Mayor Meier stated the plan to develop the new code came from Council's 2017 goal setting session. Mr. Kramer affirmed that City Council collectively initiated the process to implement a mixed-use zone. Ms. Luebbe added that Council's intent was for the City to have guidelines already established in the case the City was approached about mixed-use development. Mr. Kuehne asked if the Thomas More College ball field would be included in the mixed-use zone. Mayor Meier stated the ball field is an Institutional Zone. Mayor Meier highlighted that an open house will be held next Wednesday from 4:00pm until 7:00pm for residents to discuss the mixed-use zone draft with members of the steering committee and the consultants.

Mr. Kuehne asked if City Staff received the top three ideas from the College Park residents. Mr. Williams stated he received the ideas, and they had been forwarded to the Kentucky Transportation Cabinet (KYTC). Mayor Meier stated the scoping study meeting between KYTC and various stakeholders included a presentation from Palmer Engineering, focusing on the traffic with goals listed as first eliminating accidents and then limiting traffic congestion. Ms. Luebbe emphasized that City Council and Rep. Diane St. Onge spoke on behalf of the College Park neighborhood during the meeting. She noted KYTC intends to have a public meeting in September 2019. Mr. Sommerkamp stated the scope of the project is currently at 30,000 feet and no specific decisions are made until 5,000 feet. Mayor Meier stated the project is in the planning stage and KYTC will not ask for public input until the final design stage. He noted land surveys; elevation findings; curvature of the road, etc. were thirty percent (30%) of the process. Mayor Meier added Palmer Engineering presented two design alternatives during the meeting.

2. Diane Wurzbacher, 2826 Fraternity Ct, inquired about the details of the two alternatives Mayor Meier mentioned. Mayor Meier stated the consultant included three options a no-build, an Alternative A and Alternative B. He stated Alternative A would be \$2 million project that would

close Fraternity Court at Turkeyfoot Rd and add an additional southbound lane on Turkeyfoot Rd. resulting in an eight percent (8%) decrease in accidents. Alternative B would be a \$14 million project with essentially the same plan as Alt. A, but add a reroute of Town Center Boulevard, which results in a nineteen percent (19%) decrease in accidents. Also, Mayor Meier noted attendees of the scoping study meeting were asked to fill out a survey regarding their thoughts on the proposed alternatives. He added a portion of the funding for the project in FY 2019-2020 would most likely be delayed. Mr. Williams stated right of way acquisition and utility relocation would not be this biennium. Mr. Kuehne inquired if the State planned to move the traffic light currently at Fraternity Court and Turkeyfoot Road to a different location. Mrs. Gronotte stated she presented the idea about adding a light at the College Park Dr exit onto Turkeyfoot Rd during the meeting.

3. Tim McKinley, 2819 Campus Dr, inquired about the four parcels that could be potentially impacted in Alternative B. Mayor Meier stated two parcels located on Fraternity Court and two parcels located on University Circle could potentially be impacted by the project. Mrs. Gronotte stated the Turkeyfoot Rd project would not just correct current issues but other longer term issues including potential expansion of the Interstate 275 could be included in further projects. Mayor Meier stated Thomas More College have proposed moving the main entrance to their campus from Thomas More Parkway to Turkeyfoot Rd, which would have potential impacts for Turkeyfoot Rd congestion.
4. Col Owens introduced himself as a candidate to be a State Representative for the 69<sup>th</sup> district.
5. Andrea McMillen, 114 Varsity Ct, noted her attendance at the prior Council meeting. She wanted to again express her discontent with her neighbor's recreational fires and presented photo evidence of the fires. She stated she discussed the issue with her neighbor, and he stated he "bought the house to have fires." Mayor Meier stated the City could address the ordinance in regards to a recreational fire's distance to the property line and a tree line and potential nuisance to neighbors. Mrs. McMillen was urged to consult the Fire Department the next time burning occurs.

**VI. MAYOR'S REPORT** – Mayor Meier reported that the next Kenton County Mayors Group meeting is scheduled for this Saturday, July 14<sup>th</sup> at 9:00 am at the Kenton County Golf Course Clubhouse.

**VII. CITY ADMINISTRATOR'S REPORT** – Mr. Williams deferred to his written report.

**VIII. OLD BUSINESS**

1. **Resolution 2018-07-01** – A Resolution of the City of Crestview Hills City Council authorizing the Mayor to enter into an agreement with DKK Construction for erosion remediation activities at the Shinkle Road bridge in Lookout Farm subdivision. Mayor Meier stated the only bid received for the project was substantially higher than the Engineer's Estimate. The Engineer's Estimate was \$58,000 (\$65,00 was included in the budget) and the bid proposal was \$122,775. Mayor Meier recommended Council reject the bid. Mr. Sommerkamp made a motion to reject all bids; Ms. Luebbe seconded. Motion carried all ayes, no opposing votes. Staff will seek to rebid the project later this year.

**IX. NEW BUSINESS**

**X. COMMITTEE REPORTS**

A. Public Works – Mr. Sommerkamp reported City Staff, CT Consultants and Bluegrass Paving met at Legends Way and Trevino Ridge to mark the isolated street failures and curb failure locations. The

project was set to begin on July 9<sup>th</sup>. Mayor Meier stated the project start date was delayed to unforeseen issues. Mr. Sommerkamp noted the street reconstruction work on Man O' War Court began earlier this week. Finally, he stated the City entered into an agreement with Woolpert Engineers, Inc. to provide professional engineering services for the Dixie Highway street light project. Woolpert will complete their design work this fall and an Encroachment Permit will then be submitted to the Kentucky Transportation Cabinet for approval. Mr. Sommerkamp added the resident-side of Dixie Highway across from the Town Center is notably darker at nighttime than its counterpart on the other side of the I-275 overpass.

B. Finance – Mr. Roesel reported the bank reconciliations were reviewed and everything was in good order. He stated payroll tax collections were \$40,000 below projections and the audit of FY 17-18 would start next week.

C. Police Authority – Mr. Kramer reported the Police Authority Board reviewed the May financial statement, Sergeant Goodman and Chief Schutte taught an Active Threat class at a medical office in the Office Park in May, Republic Bank donated \$500 to the department at their Grand Opening, and Detective Jackson recently graduated from the U.S. Secret Service computer forensics academy.

D. Safety Committee – Mrs. Gronotte reported the next Committee meeting is scheduled for Tuesday, July 24<sup>th</sup>.

E. Fire/EMS – Chief Amon reported Edgewood Fire/EMS completed five fire runs and twenty-seven EMS runs within Crestview Hills last month, a full-time firefighter resigned and the position was filled this week, and members of the Department visited residents at Atria. Additionally the Department will continue painting fire hydrants.

Chief Fuller reported Ft. Mitchell Fire/EMS completed seventeen Fire/EMS runs within Crestview Hills last month with an average 5-minute response time and made an offer to fill the position left vacant due to his promotion.

F. Development & Zoning – Mr. Kramer reported that the Committee met on July 2<sup>nd</sup>, heard a presentation from representatives from St. Elizabeth regarding the hospital's revised Stage I Development Plan, and discussed short-term vacation rentals. He stated the Committee would like to survey residents to gather information and ideas about short-term vacation rentals, like AirBNB and VRBO. Mr. Kramer stated he also met with Tim this morning to review plans for a new building in the Office Park on the commercial side of Legends Way. Mayor Meier reiterated the City would hold an open house for residents on Wednesday, July 18<sup>th</sup> from 4:00 pm until 7:00 pm about the draft text for the Mixed-Use Zone code.

G. CHEER& Recycling – Mrs. Gronotte had nothing to report.

Mayor Meier asked residents to more thoroughly control the type and cleanliness of items placed in their recycling as China is now rejecting recycling from the United States due to contaminants.

H. Recreation – Ms. Luebbe reported the second summer concert would be tomorrow night featuring John Ford at 7:45 pm and the Marty Connor Band at 9:00 pm. She stated the night's music would feature country music from the 1980s and 1990s.

I. Personnel & Public Relations – Nothing to report.

J. Telecommunications Board – Nothing to report.

K. Communications – Mayor Meier reported the printed City newsletter would be discontinued after this fall, and encouraged residents to sign up to receive the electronic newsletter by either contacting the City or visiting the City website.

**XI. ADJOURNMENT** – Mr. Sommerkamp made a motion to adjourn; Mr. Kramer seconded. Motion carried all ayes, no opposing votes. Meeting adjourned at 8:26 pm.

APPROVED:

---

Paul W. Meier, Mayor

ATTEST:

---

Jaime Mahoney, City Clerk