



RENTAL PROPERTY REGISTRATION | CITY OF CRESTVIEW HILLS, KY

50 Town Center Boulevard | Crestview Hills, KY 41017

Phone: 859-341-7373 | Fax: 859-341-6993

Fee: \$15 per rental unit due at time of registration.

Make Checks Payable to: CITY OF CRESTVIEW HILLS | Mail to: 50 Town Center Blvd, Crestview Hills, KY 41017

Rental Property Address: _____
Number Street Name City State Zip

Number of Rental Dwellings Units: _____ **Date of Purchase:** _____

Date of Lease: _____ **Date of Lease Expiration:** _____

Property Owner(s) Name: _____

Address: _____
Number Street Name City State Zip

Phone Number(s): _____
Cell Work Fax

Responsible Party Name: _____

Mailing Address: _____
Number Street Name City State Zip

Phone Number(s): _____
Cell Work Fax

Email Address: _____

*After initially registering a Rental Property, the owner of each registered Rental Property shall re-register the Rental Property **annually no later than January 31st** of each year. The owner of a registered property that is no longer offered for rent shall request in writing that the property be removed from the City's rental property registry.*

*Any unpaid registration fee shall be added to the City property tax bill for the Rental Property. Any owner who fails to pay a fee added to the Rental Property's City tax bill by the due date for City property taxes shall be assessed a late fee **fifteen dollars (\$15.00) for each month within the calendar year** that the registration fee remains unpaid. Any unpaid registration fees and/or late fees shall be added to the City property tax bills in subsequent years. The City reserves the right to place a lien on the property to ensure collection of the rental registration fee.*

*A new owner of a Rental Property shall register the Rental Property within **thirty (30) days** of acquiring title or other legal right of possession. Registration under this chapter is nontransferable.*

Signature

Date