

CITY OF CRESTVIEW HILLS, KENTUCKY
CITY COUNCIL MEETING MINUTES
THURSDAY MAY 9th, 2019
7:30 PM

I. CALL TO ORDER – Mayor Paul W. Meier called the meeting to order with the Pledge of Allegiance and silent prayer.

II. ROLL CALL – The roll was called, and a quorum was established.

(1) Mrs. Gronotte – present	(4) Mr. Sommerkamp - present
(2) Mr. Kramer – present	(5) Mr. Roesel - present
(3) Mr. Dorsey – present	(6) Ms. Luebbe - present

III. APPROVAL OF AGENDA – Mr. Kramer made a motion to approve the agenda; Mr. Dorsey seconded. Motion carried with all ayes, no opposing votes.

IV. APPROVAL OF THE MINUTES – Mr. Kramer noted a few corrections passed on to Mr. Williams. Mr. Williams also noted a few grammatical errors identified by Ms. Luebbe prior to the meeting. Mr. Kramer made a motion to approve the minutes, as amended, of the regular meeting of Thursday, April 11th, 2019, seconded by Mr. Dorsey. Motion carried unanimously.

V. CITIZENS & GUESTS

1. Mr. Ed Wise, 128 Vernon Drive, thanked the Mayor and Councilmembers Luebbe and Kramer for attending the City of Erlanger Council meeting regarding the proposed new industrial distribution building.
2. The Mayor opened a public hearing for the proposed FY 2019-2020 annual budget and use of municipal road aid funds. No one spoke on the budget or municipal road aid.

VI. MAYOR’S REPORT – Mayor Meier reported that the next Kenton County Mayor’s group meeting will take place on Saturday, May 18th at the City of Erlanger Municipal Building at 9:00 am. The Business Appreciation luncheon has been postponed until next Friday, May 17th due to inclement weather. Finally, there will be a reception for the new Thomas More University President, Dr. Joseph L. Chillo, on Thursday, May 23rd at 10:00 am at the University.

VII. CITY ADMINISTRATOR’S REPORT – No report.

VIII. OLD BUSINESS – No old business.

IX. NEW BUSINESS

1. **Ordinance 2019-05-01** – First reading of an Ordinance of the Crestview Hills City Council approving and adopting annual budgetary appropriations for the 2019-2020 fiscal year as required by KRS 91A.030.

Mayor Meier asked Finance Committee Chairman, Joe Roesel, to report on the proposed City budget for the period July 1st, 2019 to June 30th, 2020. Mr. Roesel reported that the Finance

Committee met and discussed the Mayor's proposed budget thoroughly and are in agreement with the proposed spending plan for next year, except the Committee was concerned about the proposed deficit budget. Mr. Roesel stated that he disagreed with adopting a budget where expenditures would exceed revenue by \$51,738. Mr. Roesel further stated that he thought the \$125,000 projected cost for the Dixie Highway street lighting project should be postponed so that the budget would show a current year positive balance based on staff's revenue projections. The Finance Committee proposal included using any carryover towards funding the project in FY 2020-2021.

Mayor Meier indicated that the lighting project had become much more expensive over the years as the State Transportation Cabinet substantially changed the design requirements. Tim Williams advised the City Council that staff is now working with the State to explore alternate options for lighting, including just lighting the sidewalks and the intersection to the main Town Center entrance at Winding Way. Arlene Luebbe stated that the Council could also consider cutting back on the summer concerts to narrow the budgetary gap. Mr. Kramer noted that the City has already committed to the current year concerts, but this could be evaluated for next year.

Mayor Meier stated that he was in support of removing the lighting project from the budget, with the option that the Council could revisit the project later in the year if revenues improved and City staff was able to find alternate approaches to lighting that satisfied KYTC.

Mayor Meier declared this to be first reading of the Budget Appropriations Ordinance.

2. **Ordinance 2019-05-02** - First reading of an Ordinance of the City of Crestview Hills, Kentucky amending the fiscal year 2018-2019 Annual Budget, adjusting expenditures in General Government and Public Safety Departments.

Mayor Meier requested that City Administrator Williams review the proposed changes to the current year's adopted budget. Mr. Williams stated the City each year adopts the budget on the basis of a Departmental level of budgetary control. Due to several unanticipated changes, two of the four City Departments will exceed the originally budgeted amount.

Mr. Williams noted that City costs increased in Community Services for landscaping due to the new contract and to replace significant planting materials in two medians that were destroyed by vehicles (with no insurance recovery). There were also greater costs for the concerts due to moving the June and July concerts this year (The June concert was initially expected to be a lower cost concert). Finally, the sidewalk repair line item was greater due to repairs on Shinkle Road. Mr. Williams also stated that Public Safety will exceed its budgeted amount due to a staff error in not calculating the increase in Fire contracts starting in April vs. July.

Staff was able to identify other line items in the budget to offset these additional costs, resulting in a net reduction to the budget of \$27,000.

Mayor Meier asked Mr. Roesel if he had anything further to add from the Finance Committee. He stated that Mr. Williams explained it well.

Mayor Meier declared this to be first reading of the Budget Amendment Ordinance.

3. **Ordinance 2019-05-03** - First reading of an Ordinance of the City of Crestview Hills, Kentucky authorizing the Mayor to sign an agreement with St. Elizabeth Healthcare for assumption of a new sign into the Thomas More Office Park Wayfinding Signage system. Mayor Meier requested Mr. Williams explain Ordinance 2019-05-03. Mr. Kramer recused himself from the discussion as his law firm represents St. Elizabeth and left the Dias. Mr. Williams stated that after St. Elizabeth purchased the OHC Building and renovated the building for several specialty practices, they became concerned about visibility for their patients, since you could not see the building from the Centre View Boulevard main entrance. When a sign was proposed at Centre View Boulevard, a compromise was reached so that if the sign was constructed according to the City's Wayfinding signage standards then the City would accept it into the wayfinding system. This Ordinance would accept both the sign and underlying plot of land as a dedication to the City government.

Mr. Sommerkamp commended staff for working with St. Elizabeth to work out a solution to their signage issue. Mr. Roesel stated that the City should continue to urge our businesses to utilize the wayfinding building numbering system in their communications and appointment cards.

Mayor Meier declared this as first reading of Ordinance 2019-05-03, accepting the St. Elizabeth sign into the wayfinding signage system.

4. **Resolution 2019-05-01** – A Resolution of the City of Crestview Hills authorizing the Mayor to extend for an additional year waste and recycling services with Rumpke, Inc. beginning July 1st, 2019 and ending June 30th, 2020. (As outlined in the current agreement)

Mayor Meier asked Ms. Gronotte, Chairperson of the CHEER Committee, to provide a report on the Rumpke contract renewal Resolution. Ms. Gronotte explained that the CHEER Committee met on April 30th to review the performance of Rumpke over the past year and discuss with the Rumpke representative recent news on recycling difficulties around the U.S. The Committee was pleased with the low rate of complaints, and Rumpke's continued commitment to recycling. Based on the good service Rumpke is providing the community, and the overall renewal rate of 3.6% next year, the CHEER Committee unanimously voted to recommend City Council opt for the final year of renewals under the contract.

Mr. Sommerkamp made a motion to approve the contract renewal, beginning July 1st, 2019. The motion was seconded by Mr. Roesel. All were in favor of the motion to approve Resolution 2019-05-01.

Mayor Meier requested that staff include in the next newsletter and on the City website information from Rumpke on recycling. There was additional discussion on the types of plastics that are currently recyclable, and the Mayor requested that residents avoid putting the plastic sacks in the recycling bins.

X. COMMITTEE REPORTS

- A. Public Works – Ms. Luebbe reported that the contractor for the NKWD will soon complete the installation of a new water line on Parkway. Resurfacing is still set to begin in August. The water main replacement on Rossmoyne, Druid and Warwick is now complete. Ms. Luebbe also noted that the punch list for Legends Way has been completed, as well as the sidewalk replacement work on Shinkle Road. Staff is still working on bid specifications for painting the exterior of the City Building.

- B. Finance – Mr. Roesel reported the bank reconciliations were completed and everything was in good order. The Finance Committee met in late April to review the proposed budget. Payroll tax collections continue to lag last year’s numbers and may fall short of our year end projections. The City should have final numbers for the fiscal year by early August when payments are received from Kenton County.
- C. Police Authority – Mr. Dorsey reported the Police Authority Board held its regular meeting on February 25th, and approved bills for payment. Chief Schutte participated in a career day at Covington Catholic, and the Department taught two active shooter classes in Crestview Hills and worked with Edgewood and Florence in teaching a RAD class. The Department budget was approved for first reading in April and several adjustments were made to the current year budget.
- D. Safety Committee – Mr. Dorsey noted that the Safety Committee had not meet since the last meeting but would likely meet again this summer.
- E. Fire/EMS – Asst. Chief Dickman reported Edgewood Fire/EMS had 18 runs in Crestview Hills in March for fire, and 33 runs for EMS services. The Department recently passed the annual State Ambulance inspection and hydrant flushing and maintenance will begin on May 20th.

Chief Fuller reported Fort Mitchell Fire/EMS had 22 fire and EMS runs in Crestview Hills for March, and the Department is preparing for spring hydrant flushing and flow testing. He reported that three new volunteers have joined the Department, hydrant testing will begin next week, and the Department is preparing for the annual ambulance safety testing by the State.

- F. Development & Zoning – Mr. Kramer reported the Committee will present a first reading of the new short-term rental ordinance at the June Council meeting.
- G. CHEER & Recycling – Ms. Gronotte reported that the CHEER Committee requested that Rumpke provide more frequent audits of the City’s recycling rates of participation. The Council had an extended discussion on the lack of markets for recyclable materials, and how Rumpke has local markets for over 90% of their materials, and does not rely on overseas markets. Mayor Meier urged residents to follow the recycling guidelines published by Rumpke. He believes our proficiency in recycling could have a positive effect on contract pricing when the City bids this out next year.
- H. Recreation – Nothing to report.
- I. Personnel & Public Relations – Nothing to report.
- J. Telecommunications Board – Nothing to Report.
- K. Communications – Mayor Meier stated that the website would have links to recycling information that was discussed this evening.
- L. Other Business – Mr. Kramer stated that he was supportive of the efforts of the residents in Old Crestview subdivision to improve the development of an industrial distribution warehouse on Kenton Lands road. He believes that the City should leave no stone unturned as we assist the residents in trying to improve the situation. Mayor Meier noted that he has

spoken with Erlanger Mayor Jessica Fette about the warehouse development, and Erlanger officials are working with the builder (Al Neyer) to improve landscaping buffers between the facility and the railroad tracks.

- XI.** **ADJOURNMENT** – Mr. Dorsey made a motion to adjourn; Mr. Kramer seconded. Motion carried all ayes, no opposing votes. Meeting adjourned at 8:09 PM.

APPROVED:

Paul W. Meier, Mayor

RECORDED:

Tim Williams, City Administrator

ATTEST:

Jaime Mahoney, City Clerk