

**CITY OF CRESTVIEW HILLS, KENTUCKY**  
**CITY COUNCIL MEETING MINUTES**  
**THURSDAY JULY 11<sup>th</sup>, 2019**  
**7:30 PM**

- I. CALL TO ORDER** – Mayor Paul W. Meier called the meeting to order with the Pledge of Allegiance and silent prayer.
- II. ROLL CALL** – The roll was called, and a quorum was established.
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| (1) Mrs. Gronotte – present | (4) Mr. Sommerkamp - absent |
| (2) Mr. Kramer – present    | (5) Mr. Roesel - present    |
| (3) Mr. Dorsey – absent     | (6) Ms. Luebbe - present    |
- III. APPROVAL OF AGENDA** – Mr. Roesel made a motion to approve the agenda; Mrs. Gronotte seconded. Motion carried with all ayes and no opposing votes.
- IV. APPROVAL OF THE MINUTES** – Council was requested to approve the minutes of the regular Council meeting of Thursday, June 13<sup>th</sup>, 2019. Mr. Kramer reviewed several typos to be corrected within the minutes. Mr. Roesel made a motion to approve the minutes as amended; Mr. Kramer seconded. Motion carried with all ayes and no opposing votes.
- V. CITIZENS & GUESTS**
- VI. MAYOR’S REPORT** – Mayor Meier reported the Kenton County Mayor’s Group would be meeting on Saturday, July 20<sup>th</sup> at 9AM in Crescent Springs.
- VII. CITY ADMINISTRATOR’S REPORT** – Mr. Williams reported the median curbs on Dixie Highway in front of BB&T and Carrabba’s have deteriorated significantly over the last few years and are crumbling onto the roadway. The City is determining the linear feet of curbs to be rebuilt. Mr. Williams stated the City will review a possible memorandum of agreement (MOA) with the State Transportation Cabinet for the curb repair, which the State would reimburse the City for costs and the City would manage the contract for repairs. A similar approach was utilized for curb repairs on Dixie Highway in 2011.
- VIII. OLD BUSINESS**
- 1. Ordinance 2019-06-01** - Second reading of an Ordinance of the City of Crestview Hills, Kentucky establishing regulations for the operation of short-term rentals within the City. Mayor Meier stated there were no changes to the Ordinance since first reading. Mr. Kramer added the Economic Development Committee and Staff studied other cities’ ordinances to develop the regulations for this Ordinance. Mr. Williams noted the City made the Ordinance available to view on the City’s website and in the “Eagle’s View” newsletter. Ms. Luebbe stated the Ordinance defines a short-term rental as a dwelling unit with a tenancy less than 30 days, and Section 118.07 states no host shall rent the unit for more than 30 days. Mr. Rhoades stated he would change the definition to read as 30 days or fewer to provide further clarification and eliminate the loop hole. Mr. Kramer inquired if it was determined if the Ordinance would affect the owner of the long-term rentals. Mayor Meier stated it would not.

Mr. Kramer made a motion to approve the Ordinance as amended; Mr. Roesel seconded. Motion carried with four ayes and no opposing votes.

(1) Mrs. Gronotte – aye  
(2) Mr. Kramer – aye

(3) Mr. Roesel - aye  
(4) Ms. Luebbe - aye

## **IX. NEW BUSINESS**

1. **Ordinance 2019-07-01** – An Ordinance of the City of Crestview Hills City Council approving an ordinance clarifying that abutting property owners to City right of way are responsible for the general mowing and maintenance of these areas and setting forth penalties for noncompliance. Mayor Meier stated there have been questions recently regarding who is responsible for mowing and maintaining grass in certain areas. He noted in some cases the City has been reimbursing Home Owner Associations (HOAs) for their cost of maintenance and mowing of grass in the right-of-way, however the reimbursement may not continue in the future. Mayor Meier stated the Ordinance establishes that residents and businesses will be responsible for mowing and maintaining the property adjacent to the curb whether there is a sidewalk or not. Mr. Kramer inquired how the Ordinance changes what is currently practiced by property owners. Mayor Meier stated regulations do not exist regarding the maintenance and mowing of that area. Mr. Kramer clarified the City has a history of reimbursing HOAs for their cost of maintenance and individual property owners are not reimbursed. Mayor Meier stated if the City decides not to reimburse HOAs, then the property owners would be responsible for maintaining the right-of-way adjacent to the curb of their property. Mr. Kramer then asked if residents and businesses were informed of the change to their responsibility. Mayor Meier stated he informed the Lookout Farm HOA and residents at two different meetings of the impending change, and there is a 30-day public comment period. Also, he noted the City mows and maintains the State’s right-of-way that is adjacent to the City’s right-of-way. Mayor Meier stated verbiage was added requiring sidewalks be kept clear and adding fines. He stated second reading would be at next month’s City Council meeting.
2. **Resolution 2019-07-01** – A Resolution of the City of Crestview Hills City Council approving a franchise agreement with Duke Energy Kentucky LLC for the provision of natural gas services in the corporate limits of Crestview Hills for a ten-year period beginning August 1<sup>st</sup>, 2019 and ending July 31<sup>st</sup>, 2028. Mayor Meier stated Duke Energy has yet to respond to Mr. Rhoades regarding the most recent changes, but he suggested moving forward with the agreements. Mr. Rhoades noted the changes are minor. Mr. Roesel made a motion to approve the agreement; Ms. Luebbe seconded. Motion carried with all ayes and no opposing votes.
3. **Resolution 2019-07-02** – A Resolution of the City of Crestview Hills City Council approving a franchise agreement with Duke Energy Kentucky LLC for the provision of electric services in the corporate limits of Crestview Hills for a ten-year period beginning August 1<sup>st</sup>, 2019 and ending July 31<sup>st</sup>, 2028. Mayor Meier stated they were the same changes as mentioned previously. Mr. Williams noted one change added “showing quantifiable progress” in Section 4.2 “Opportunity to Cure” of each agreement. Mr. Roesel made a motion to approve; Ms. Luebbe seconded. Motion carried with all ayes and no opposing votes.
4. **Resolution 2019-07-03** – A Resolution of the City of Crestview Hills City Council authorizing the Mayor to enter into an agreement with the Kenton County Fiscal Court for

snow and ice removal services for a three-year period beginning July 1<sup>st</sup>, 2019. Mayor Meier stated the County has done a great job providing snow and ice removal services to the City in recent years. He noted the agreement has a slight cost increase, as expected. He recommended approving the agreement with Kenton County. Chief Schutte stated he agrees with Mayor Meier regarding the effectiveness of their snow removal services. Mrs. Gronotte made a motion to approve; Mr. Kramer seconded. Motion carried with all ayes and no opposing votes.

- 5. Staff recommendation to reject bids for City Building EIFS repairs/painting and re-bid in November.** Mayor Meier stated the City received two bids for the project from American Façade Restoration, LLC at \$48,158 and Churchill McGee, LLC at \$69,700. The consultant stated the project should be in the \$25,000-\$35,000 range and Staff recommend bids be rejected. City Staff then recommended to City Council the two bids be rejected. Mr. Williams stated contractors are currently busy with summer projects, and the City should seek better timing to bid the project. He stated the project could be rebid in November/December of this year with completion by June 30<sup>th</sup>, 2020. Mayor Meier inquired if there would be an issue delaying the project. Mr. Williams stated there would not be an issue in delaying. Ms. Luebbe asked if the City is mandated to automatically reject bids if they are over a certain percentage of the budgeted amount. Mayor Meier stated the City is not required to reject bids over a certain percentage of the budgeted amount. Mr. Roesel made a motion to reject all bids; Mrs. Gronotte seconded. Motion carried with all ayes and no opposing votes.

## **X. COMMITTEE REPORTS**

- A. Public Works – Ms. Luebbe reported the Parkway Drive resurfacing project will begin in August. The Warwick, Druid and a portion of Rossmoyne resurfacing project has been delayed until mid-July due to the recent rainy weather. As stated earlier, the EIFS repair has been postponed. She stated Darby Dan Court and Claiborne Court are half poured and waiting to cure. The storm sewer work on Lookout Farm Drive will begin next week.
- B. Finance – Mr. Roesel reported the City met its revenue budget for the year, and he did not oversee the year end bank reconciliations as it will be completed by the auditors.
- C. Police Authority – Mr. Kramer reported the Board held its regular monthly meeting on June 19<sup>th</sup>. He highlighted Sgt. Goodman and Ptl. Chapman saving the life of a citizen on May 27<sup>th</sup> and noted it's the second time an officer has saved a life this year. Mr. Kramer also stated members of the Board representing Lakeside Park asked what the costs were for the Department to provide safety and security during the concerts, and the Chief determined it costs the Department approximately \$3,000.
- D. Safety Committee – Nothing to report.
- E. Fire/EMS – Chief Fuller reported Ft. Mitchell Fire/EMS had thirty-five runs in Crestview Hills for the month of June and completed their hydrant testing.

Assistant Chief Dickman reported Edgewood Fire/EMS had 15 fire and 39 EMS runs in Crestview Hills for the month of June, completed hydrant painting, Horsebranch Road hydrants were painted red at request of the Northern Kentucky Water District due to their high pressure, and the Department received 9 fire and 4 EMS applications.

- F. Development & Zoning – Mr. Kramer reported the Committee is scheduled to meet on July 22<sup>nd</sup> to discuss signage in the Institutional Zone.
  - G. CHEER & Recycling – Mrs. Gronotte had nothing to report. Mayor Meier stated residents occupying streets being reconstructed will still have garbage and recycling services as scheduled.
  - H. Recreation – Ms. Luebbe reported the June summer concert was successful. She stated the next concert is July 26<sup>th</sup> with Soul Pocket performing at 8PM. Mr. Kramer noted the new layout of the concert was preferable as it added seating and provided more security. Mr. Williams clarified that the July concert would use the prior setup at the request of the Town Center, but the August concert should have the new expanded layout.
  - I. Personnel & Public Relations – Nothing to report.
  - J. Telecommunications Board – Mayor Meier reported the Telecommunications Board has been meeting with Spectrum regarding the new contract.
  - K. Communications – Mayor Meier reported the Summer Newsletter was electronically delivered last week. He stated you can visit the City Building to request a paper copy.
- XI. ADJOURNMENT** – Mr. Kramer made a motion to adjourn; Mrs. Gronotte seconded. Motion carried with all ayes and no opposing votes. Meeting adjourned at 8:02 PM.

APPROVED:

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Paul W. Meier, Mayor

ATTEST:

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Jaime Mahoney, City Clerk